

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, November 10, 2020
5:00 p.m.

BOS PRESENT:

Mark Roberts, Chair

Matt Drost

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk

Greg Lumbert, CEO

Art Forand, Public Works

John Larouche, Town Attorney

Janet Richards, Treasurer/Tax Collector

Meeting was called to order at 5:00 p.m. Selectman Bob Henderson could not attend the meeting.

Attorney John Larouche was at the meeting to discuss the Dangerous Building hearing scheduled for next Tuesday, at 5:00 p.m. Notice was published in the Kennebec Journal.

Janet Richards spoke to the Board about an abatement on the Flewelling account. Taxes for 2018 and 2019 should be abated according to our tax assessor.

Matt Drost made a motion to abate the taxes in question. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

After discussion about money appropriated at the annual town meeting to Janice's Food Pantry will be reallocated to Chrysalis. Janice's is no longer in business as the owners of the pantry and the home on Windsor Street have recently moved to another town. This Matt Drost made a motion to give the money originally going to Janice's Food Pantry in the amount of \$400 to now go to Chrysalis. Mark Roberts seconded the motion. **VOTE –UNANIMOUS.** Chrysalis is the food bank that our residents use.

Janet asked the Board about the check to Kevin Ashline. The Board decided that the treasurer should cut the check but hold it. They are waiting on a final clean up of the cemeteries per his contract which Art read to the Board.

The Board signed two new appointments. One was for Lisa Kimball for the Appeals Board and the second was an updated one from last week. Greg felt that Autumn Schmidt's appointment should appoint her as a Police Officer and not Constable. The Board signed both appointments.

Robert Rausch and the dangerous building issue was discussed again. Attorney Larouche said that Mr. Rausch was served notice and that he apparently does not have an attorney for this matter. The proper paperwork will be recorded in the Kennebec County Registry of Deeds.

Greg Lumbert updated the Board on several ongoing CEO matters. He also discussed with the Board “Temporary Structures” and the meaning of that term and perhaps making updates to the Land Use Ordinances to clarify this issue. Attorney Larouche recommended going with what the State does as far as permitting and addressing violations for this matter. It was decided to table this matter for more research by the Code Enforcement Officer.

Purchasing a new sand tank was discussed. This was discussed at a prior meeting. Art will check on this.

Art brought up to the Board that Klienfelder had asked about the Belmont Avenue reconstruction project and whether or not we permit our own projects. The end of Belmont is in the shoreland zoning but will not be actually done until 2021. Klienfelder representatives will be at the meeting on Tuesday, November 17 and this can be discussed at that time.

Art received a complaint from Angela Thorpe on Fairview which asked for a response and he will take care of that.

Art asked the Board about two bills for the School Street project. One was for \$9,915.00 for paving and other was for \$41,000.00 for Coutts. These are coming out of Capital Improvement Roads.

Matt Drost made a motion to **accept the minutes** of the November 4, 2020 meeting. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

Matt Drost made a motion to accept the quote from **Maine Computer Services** for a full conference room set up with a wall mounted PC , microphone, speakers, camera with remote control and a 50” HDTV to allow video conferencing in the amount of \$2,260.00. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

At 6:20 p.m. Janet Richards came back into the meeting. After discussion about the **retirement policy** options, Matt Drost made a motion to accept the retirement policy as written. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.** The Retirement Policy is as follows:

Retirement Policy

All full employees at the time of hire will be offered an option to contribute to an IRA of their choice, with their banking institution, with the Town contributing 5% of the employee’s base wages per week and the employee will match not less than 2.5% of the employee’s base per week. The employee will not withdrawal from their retirement account as long as they are employed by the Town and the Town is contributing to such account. The only exception is in an emergency situation.

If an employee decides at a later date to participate then they can enroll at the next open enrollment on July 1.

The Town will contribute going back to July 1, 2020 when approved by voters, the contributing employees will match at least one months contribution to start the IRA.

The upcoming holiday schedule was discussed: The Randolph Town Office will be closed on December 24 and 25, 2020 for Christmas and will close at noon on December 31, 2020.

There was a general discussion about the upcoming retirement of Town Clerk/Officer Manager Lynn Mealey and the positions in the office. There will be more discussion at another meeting.

Matt Drost made a motion to adjourn the meeting. Mark Roberts seconded the motion. VOTE – UNANIMOUS. Meeting was adjourned at 6:47 p.m. Next regular meeting will be Tuesday, November 17, 2020 at 5:00 p.m. for a public hearing and regular meeting will directly follow.

Respectfully submitted,

Lynn R. Mealey, Town Clerk