

TOWN OF RANDOLPH  
BOARD OF SELECTMEN  
Tuesday, August 9, 2016  
5:00 p.m.

***BOS PRESENT:***

**Mark E. Roberts**  
**Bob Henderson**  
**Matthew Drost**

***OTHERS PRESENT:***

**Lynn Mealey, Town Clerk**  
**Art Forand, Public Works**  
**Dan Nadeau, Contractor**  
**Angie Ellis, Ellis Construction/Cemetery Sexton**  
**Janet Richards, Treasurer**

Meeting commenced at 5:02 p.m.

A written complaint was reviewed by the Board from resident Sally Sirois regarding a house on the corner of Windsor Street and Pine Street. She made a complaint to the CEO two weeks ago and never received any response. Mark will write a note to Bob St.Pierre about this. The house is under foreclosure by Bank of America.

Janet asked about why the overgrown weeds and grass surrounding the propane tank at the Town Office was not taken care of as she had Art's time sheet and he had done the trimming etc., down at the Pump Station which was requested at the same time. The Board will mention this to Art.

Bob Henderson discussed having other people help public works with casual labor and why this is not being done. He mentioned using Sonny James and Andy McKenna. This will be brought up to Art.

Matt Drost made a motion to accept **the minutes of the August 2, 2016** meeting. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

Angie Ellis was at the meeting to discuss the catch basin cleaning. Ted Berry Company was in town to clean them out and found that there was much less sand in them since Ellis Construction Company has been using less sand and in fact they have suggested doing them every other year rather than every year. Angie explained that the town is salt priority now and this obviously has made a difference in the amount of sand to be cleaned up. If the town wanted to break into the contract and not do the catch basins next year it would be an amendment to the contract and would save \$3,445.00. Angie's suggestion was that if the town decides to go this way, they split the contract into two separate ones i.e. sweeping and catch basin cleaning.

She talked about introducing liquid calcium to the treatment of the roads and Mark said that can be worked into the contract so that future contracts will reflect the salt priority.

Matt Drost made a motion to amend the catch basin amount of \$3,445.00 from this year's contract. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

Angie also asked about the discussion of extending their snowplowing contract for another 3 years at the same price. Mark informed her that the Board has decided to wait until spring of 2017 to address the next contract.

Angie discussed the bounced check in payment of a cemetery plot was discussed. Greg Lumbert will be asked to get involved. Also, she mentioned talking to the gravedigger in the fall about changing the way he is paid and putting it in writing at that time.

Putting flags in the cemetery was discussed. It was suggested by the Board that Angie try to get volunteers to do this. She said that in Gardiner, the Public Works crew does it but she could arrange for volunteers from the Boys & Girls Club or high school students looking to fulfill their community service hours. Angie left the meeting.

Complaint from **Bob Foster on Central Street** regarding his driveway. Art is going to look into this and talk to Tim at State Paving. Mr. Foster will put in an official complaint form soon. There are driveways that are not done but State Paving been paid in full so they will need to be contacted. In the future, no contractor will be paid in full until the job is completed to the satisfaction of the Town per the specs of the contract.

Art gave Bob Henderson Tim's cell phone number as he has tried to get in touch with him but has not heard anything.

Cross country line from Steepleview to Windsor Street is within 4 hours of being completed. This was cleared to make the sewer line accessible. They are cutting trees and brush. They will put 4x4's with delineators on both sides.

Art got two proposals for crack sealing in town. The prices were pretty close in number. Lewis Avenue, McLaughlin Terrace, McKenna Drive, Brookview Drive, Steepleview Court, Nottingham Way, Maria's Way, Nadia's Way and Maureen Avenue all need this done. These are less-traveled roads so it may be beneficial to do this to preserve them. We could consider just doing some of them. They should be prioritized to see which ones need it the most.

Art asked if the Town has a "seal" or logo to put on the side of the truck. We do not but Art suggested using the Narrow Gauge Railway from the "Welcome to Randolph" signs and having one made up. He suggested that it could be painted as opposed to using magnetic signs. There was a question as to what weight the new Public Works vehicle will be registered as and if it needs a DOT number. Bob Henderson said that once we get the truck we can get tool boxes to put on it.

**Central Street** – the shoulders need to be finished. If they are graded and an excavator used, the pavement will break up. Apparently, State Paving is not compacting enough as has been found from other jobs they have done in the area. Danny Nadeau said that most neighborhoods do not have gravel shoulders and this should have been done before the paving. They decided that this should be done with loam.

**Closson Street** – since \$75,000 was appropriated Art asked what exactly we will be doing. Curb will be torn out. Sewers should be all green pipe so there should be no problems. Everything

will be put in the specs this time. Art asked if we were stripping and taking out everything and putting in recycled material or grinding like was done on Central Street. Bob asked if the original bid included taking up the original hot top. Art found the quote for **\$59,000 which was reclaiming**.

Peter Coughlan asked about the Fee Schedule for the ACO ordinance to be put up on the website. It will be sent to him. He also asked if the fire chief had discussed the Red Cross providing smoke detectors for free with the fire department installing them. Bob will talk to Ron Cunningham about it.

Bob Henderson picked up a laptop for Art to use for Public Works from the State Surplus. Art will get this up and running with programs that are needed.

Bob said that we will now have an electronic speed limit sign. Art will go and pick it up and get instructions/training on August 15, 2016. This is portable and can be moved around.

Bob asked what was on the list next for Public Works. Art said he would like to get some of the small projects done before moving on to the larger ones like Closson Street. School Street needs to be finished. Shoulders on Central Street need to be finished up.

**Town Office Parking Lot** – two bids: State Paving \$14,000.00 – Levi's \$15,000.00 - Levi's is more because he is not going to remove and do the prep work.

Bob Henderson reiterated that he does not feel that anyone should be working on Sundays unless it is an emergency.

Mark asked Art about some trimming near the corner of Maple Street and Windsor. Marge Gilman said that it is difficult to see when pulling out. Art said that he trims this every two weeks but some of the bushes in question are on private property.

Bob Henderson said that he has been receiving e-mails from Mark Turek regarding the work being done at the corner of Kinderhook Street and Water Street by James Dickau. Mr. Dickau has received all the proper permits from the Town to do the work. Mr. Turek said he has been e-mailing Bob St.Pierre but has received no response. Dan said he has been doing some of the work and does not see where there should be any problems.

Mark said that he will be getting in touch with the attorney regarding 21 Kinderhook Street. They will try to get him to come to a meeting as soon as possible and update them on the court case. Asbestos was discussed. If there is asbestos in the building how can that be abated if the building is unsafe to be in.?

Art and Danny left the meeting.

The fee schedule was reviewed and will be completed for inclusion with the ACO ordinance.

The new **Personal Protective Equipment Policy** was reviewed, accepted and signed by all three Board members. This will be attested and will be given to the appropriate employees of the Town for review and acceptance.

The Board was unaware of the CEO, Bob St. Pierre, changing his hours working for the Town of Randolph. They would like to have a memo from Bob stating the change. Bob will be asked to write such a memo to the Board.

The ACO fee schedule was discussed as to amounts for noise complaints. There will be two separate fee schedules, one for the ACO ordinance and one for general fees in the office. Bob Henderson asked about demolition permits and why the Town does not have one.

Title to the Public Works truck was signed so that the transaction can be completed and the truck traded in for the new one which will be delivered on Thursday.

Bob Henderson made a motion to adjourn the meeting. Matt Drost seconded the motion. **VOTE – UNANIMOUS.** Meeting was adjourned at 7:06 p.m. Next meeting is Tuesday, August 16, 2016 @ 5:00 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk