

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, August 30, 2016
5:00 p.m.

BOS PRESENT:

Mark E. Roberts
Robert Henderson
Matthew Drost

OTHERS PRESENT:

Lynn Mealey, Town Clerk
Art Forand, Public Works
Glendon “Sonny” James, Pumpstation

Meeting commenced at 5:00 p.m. Matt reported that he believed that Amber Dostie indicated that she most likely will be taking out nomination papers for budget committee.

The Board reviewed a Compliance Order done by Bob St. Pierre on the property at **34 Windsor Street**. They would like to have Bob come to a meeting to update them on the previous letters and what the follow up was. Bob will be asked to attend a meeting possibly next week.

Matt Drost made a motion to **accept the minutes** of the August 23, 2016 meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

Mark reported that he had spoken to Ben at **Coffin Engineering** and he is almost finished with his study of the new fire station plans.

Art asked where the money was going to come from for the shoulders, loam etc., for Central Street. This is going to completely finish the Central Street project. Dan Nadeau’s bill is \$3,608.00.

The transition at the Bridge with the curbing was not up to the standards of the DOT so they are going to rip up the taper and the one next to it and will continue with new curbing all the way down to the south side of the Cemetery driveway at the DOT’s expense.

The inspector also did not like the manhole cover at the mouth of Kinderhook so that will be replaced – this is in TIF zone.

The basin at the foot of Central Street has been taken care of. It is open to Central Street but is “sauced out” so it will not be a problem anymore. DOT will continue night work 1000 feet past 126. Mark asked about the figure per linear foot for the sidewalk/curbing work and if we could possibly take this another 100 yards and finish up to School Street. Where the DOT will already be there doing up to the Cemetery driveway, find out how much it would cost to go the extra.

School Street basin project was more than originally thought (16,935) which will come out of TIF money.

Central Street additional costs will come out of 616 (Public Works-Roads).

Art stated that all the current public works projects are caught up and he asked for guidance on exactly what project or job to go to next – the Town Office Parking lot or the work on Meadowview Drive. It was decided to do the parking lot first so that everything will be ADA compliant before the November 8th election. Art would like to do both before snow.

Installation of the **back door in the Town Office** was discussed. Art would like to come in on a Friday morning (possibly the 16th of September). Art said they would come in and do this on Friday and finish up on Saturday. Art will coordinate this. It will require a member of the Board to come and let Art and Danny in and be there when they leave to secure the building. Hardware on the door was discussed. It probably should just be a regular handle on the inside and outside. This will not include panic hardware on the door as it is not needed. There will not be a crashbar.

The **speed sign** was discussed. Art asked Hollowell and Augusta how they deal with it and they said that their police department does. They have also decided that it would be better to have this on a trailer so that it may be moved around to different sites. Art will get prices for posts and hardware and what it would cost for a small trailer. It will cost the Town man hours to move it around if we do not have a trailer. There could be a post on the trailer to hold the solar panels.

Art has talked to **Dick Darling about the sewer/video camera** work they are doing in town. They told him they have been having trouble getting through some areas in town. From Closson south to the pump station they cannot get through and from Pittston north there is debris. Some of these lines were just flushed last year. He has video etc., showing the blockages. An example would be in front of Damon's. The water is flowing but the solids are not.

From Closson Street to the Bridge would require a “work zone” to be set up and will probably take more than one day. This would require flaggers. Sonny and Art would be available and Bob Henderson but it will be during the work week. We will have to know how much it costs to hire flagger. Bob asked about getting the firefighters trained.

Art talked with Pete Coughlan about setting up a work zone and how to do it correctly. They may have to shut down a lane and there will be a traveling work zone. The cost of having Ted Berry for the flushing is about \$2,000 per day. Art would like to schedule this from 4:00 a.m. to noon (?) because of traffic concerns. He will coordinate with Ted Berry Company.

Bob suggested that Art get the training for flaggers set up during the winter or off season.

Art suggested that we get Dick Darling to the next meeting to explain his findings to the Board.

Flushing costs on Water Street can be paid for out of the TIF money.

Art is also going to get some quotes for demolition of the building at 21 Kinderhook Street. He will get three quotes.

Art left the meeting at 6:05 p.m.

Sonny James was at the meeting to update the Board on the recent DEP inspection of the pump station. In this report, the only issue listed was that the CSO needed to be calibrated. Sonny arranged for this to be done and in fact it was calibrated this last Wednesday. Sonny also called Stevens Electric to come and look at the station on the Barber Road. One of the pumps kicked off and needs to be looked at. Sonny left the meeting at 6:10 p.m.

The Board discussed passing an ordinance which would make Jones/Second & Third Street all one way with access from Water Street only and northerly on Second & Third. They will work on an ordinance which would also prohibit parking on these streets. Proper signage would have to be purchased. This would require 7 new signs.

The Closson Street paving and upper School Street are two projects that will not be done until next spring.

The Town Clerk reported that the town has received applications for Raeleen's position and three of them have experience. Interviews could happen on Tuesday evenings. Lynn will call references and set up interviews and let the Board know.

She is working on questions to be asked at the interview and the Board can come up with their own questions. The subject of background checks was raised. It may be done but it is not certain at this point.

Salary was discussed. \$14.00 per hour was thought to be a fair wage during the probationary period with step raises.

Matt Drost made a motion to adjourn the meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

Meeting was adjourned at 6:50 p.m. Next meeting will be Tuesday, September 6, 2016 @ 5:00 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk