

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, August 16, 2016
5:00 p.m.

BOS PRESENT:

Mark E. Roberts
Matthew Drost

OTHERS PRESENT:

Lynn Mealey, Town Clerk
Art Forand, Public Works
Dan Nadeau, Contractor
Greg Lumbert, Police Chief
Janet Richards, Treasurer

Meeting commenced at 5:08 p.m. Bob Henderson was unable to be at the meeting.

The speed sign was discussed. Greg Lumbert was asked to be at the meeting by Art Forand to inform him of the Speed Sign that was obtained by the Town. There were discussions about where to place it and the possibility of obtaining a small trailer to make moving it around easier. Several communities have these same solar-powered signs and have them posted on telephone poles but that requires permission from Fairpoint. This can be programmed and keeps data about traffic flow and speeds etc. This will be discussed further next week.

Art reported to the Board and to Greg about a resident parking on top of the new **curbing on School Street**. This is causing damage to the curb. Greg Lumbert said that he will go and speak to this person about not parking on top of it.

Mark said that the attorney from Brann & Isaacson is going to be at the next meeting to discuss further the dangerous building at **21 Kinderhook Street** and the recent court decision.

Matt Drost made a motion to accept the **minutes of the August 9, 2016** meeting. Mark Roberts seconded the motion. **VOTE - UNANIMOUS.**

Bob Foster from **Central Street** put his complaint in writing with regard to his driveway. This is going to be taken care of when Central Street is finished.

A memo from the **Code Enforcement Officer** was read. He recently changed his hours and the Board asked for Bob to put it in writing.

Art reported that the City of Gardiner has no interest in the Town of Randolph's old sewer machine. Art is going to put this on the website and possibly on Maine Municipal Association's site for sale. Art has also set up an e-mail for public works. It is pwtownofrandolph@gmail.com.

Art said that they are going to be loaming Central Street in the next few days and also said that School Street curb work is done.

Dean Rowlands, the State DOT project manager contacted Art to ask if the town had any materials for help in replacing the catch basin at the foot of Central Street. Art said the Town does not have any materials and he will pass this on to Mr. Rowlands but just wanted the Board to be aware of this.

Art ordered the two tool boxes for the truck and some paint from Zoro which is a company he has used before.

Dick Darling who has been mapping the sewer system has found 3 potential blocks in the system – Windsor Street, Kinderhook Street and Water/School Streets. Sunday morning they set up a work zone and found the block full of grease and had the Randolph Fire Truck come and dump water into the line. On Kinderhook Street, 53 feet out from the manhole it appeared that a piece of pipe had broken off and was in the pipe and it seems to be clay tile pipe and is causing some back up. Art called Ted Berry and they could come up the other way with a jetter and knock it over and pull it back. Art said he is going to try and do it himself with the camera and a snake.

On Wednesday afternoon, a manhole cover was broken and fell in the manhole on Upper Windsor Street. They got the magnet and got it out – it had broken in half.

Mr. Darling is set to start night work mapping the sewer system in high traffic areas. There was discussion about all the things that the Town has done to help this company out on their project and whether or not some fees could be deducted from the contract. Mr. Darling will be at the next meeting and this will be discussed with him.

The Board asked Art to separate out his hours on his time sheets in cases where he has had to assist etc. He will do this.

At 6:02 p.m. Art Forand and Dan Nadeau left the meeting.

Resignations: Matt Drost made a motion to accept the **resignation** of Jennifer Garvin from the MSAD #11 School Board effective immediately. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

The possibility of asking former School Board member, Candace Avery if she would consider being appointed to serve in this seat until the November 8, 2016 election was discussed. The Town Clerk will call Candace.

Matt Drost made a motion to accept the **resignation** of Raeleen M. York as Deputy Clerk/Deputy Tax Collector/Treasurer, General Assistance Administrator/Registrar of Voters and Cemetery Records keeper effective August 28, 2016. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

Due to the timing of Ms. York's resignation, the Town Clerk and Tax Collector/Treasurer asked if their vacations could be "carried over" in this circumstance if necessary for one-time. They would have to be used before the end of the fiscal year. Lynn's anniversary date is January 18th and Janet's is November 6th so getting in the vacation time might be impossible to accomplish.

Matt Drost made a motion to allow this carry-over. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

An ad for Raeleen's positions will be put on the website, Facebook and in the Kennebec Journal as soon as possible with the hope of getting a replacement by October 1st. There is a possibility of using a "temp" with experience during the month of September. This will be discussed at next week's meeting.

Mark Roberts made a motion for reduced office hours during the week of September 12th as Lynn had a vacation planned. Matt Drost seconded the motion. **VOTE – UNANIMOUS.** This will be discussed further at the next meeting also.

The hours for that week are proposed to be as follows: Monday 9-1, Tuesday 12-7, Wednesday/Thursday 12/5 and the office being closed on Friday, September 16, 2016. This could change if a "temp" can be put in place for that week. A notice of these temporary changes will be going out in the tax bills and will be advertised on the website, Facebook page and in the Kennebec Journal.

Also, the Town Clerk and Deputy/Warden (Lynn & Janet) will be attending a mandatory elections training on September 21st and 22nd out of town and the office will be closed for both of those days.

Matt Drost made a motion to adjourn the meeting. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

Meeting was adjourned at 6:45 p.m. Next meeting will be Tuesday, August 23rd at 5:00 p.m., beginning with a **Liquor License Hearing** at 5 for the renewal of the liquor license for Sun Sun Restaurant.

Respectfully submitted,

Lynn R. Mealey, Town Clerk