

TOWN OF RANDOLPH  
BOARD OF SELECTMEN  
Tuesday, July 19, 2016  
5:00 p.m.

**BOS PRESENT:**

**Mark E. Roberts**  
**Bob Henderson**  
**Matthew Drost**

**OTHERS PRESENT:**

**Lynn Mealey, Town Clerk,**  
**Janet Richards, Treasurer**  
**Art Forand, Public Works**

Meeting was opened at 5:00 pm.

Matt Drost made a motion to go into executive session per 1 MRSA §405(6)(F) for a *confidential matter*. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.** Board went into executive session at 5:03 p.m.

At 5:17 p.m. the Board came out of executive session. Matt Drost made a motion to grant Abatement P-1-2016. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

Matt Drost made a motion to accept the **minutes of the July 12, 2016** meeting. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

Matt discussed the Maine Property Tax School which is in August. Bob and Mark would be unable to attend but Matt is going to look into going with the idea of one day having the Board do the assessing for the Town. This would be a first step.

Board members reviewed copies of a **Compliance Order** from CEO Bob St.Pierre to the Dorays regarding the demolition of their dangerous building. The Board is concerned with the number of vehicles that are surrounding the building.

The Board members signed a **Certificate of Ownership** of Cemetery Lot for Duplessis.

Art asked about flags on veterans' graves in the Cemetery. The Board will ask Angie.

A contract prepared by **DOT** for the work being done on Water Street was dropped off from Tom Stevens. Art said that the DOT is looking for money from the Town by August 1<sup>st</sup>. The Board reviewed it and Mark signed as Chairman of the Board. Mr. Stevens will be called to come and pick it up tomorrow.

Art said that they should be doing the sidewalks next week.

**Angie Ellis** talked to Art about the fact that there were 53 **catch basins** listed to be cleaned and there were actually 59. She wanted to know how to handle the extra cost. At \$65 each for the extra 6 it would be \$390.00. Art said that this could come out of the roads account.

The Board would like to have a meeting with Angie Ellis and Ted Berry Company, possibly next week. Art will set this up.

Also, there was much less sand cleaned out of the basins this year so when a new contract is signed, they may go to cleaning them every other year instead of every year. This could save some money in the next contract.

Art said there are some issues on Central Street with the paving. Dan Nadeau sank in the hot top with his excavator. Art asked the 3 Board members to go and look at this. He said that State Paving assures him that we are meeting State specs.

Art said that Pete Coughlan is helping him prepare a power point presentation for Town Meeting.

Matt mentioned to Art that Modern Pest Services recommended that the bushes at the back of the Town Office should be trimmed and he said they will be removed when the back door is installed.

Matt also talked about the Sewer Machine and he has looked up some similar machines so that we may get rid of it. Art will talk to Doug Clark about whether or not the City of Gardiner has any interest in it.

Maine Rural Water Associations' 2016 Sewer Rate Survey was discussed. It needs to be filled out and will most likely have to have input from several different people who have parts in the sewer system, including billing.

Bob Henderson mentioned the weeds that are growing inside the fence around the propane tank. Art said he usually takes care of that. Art left the meeting at 6:15 p.m.

Mark suggested that the Board go over the Town Meeting Warrant at next week's meeting in anticipation of questions etc. that may come up at the meeting.

Bob Henderson mentioned that he does not think anyone should be working for the Town on Sundays unless it is an emergency. He would also like to see more detail in Art's time sheet. Also the Personal Protective Equipment policy was discussed. The original could not be found but Matt would like to update the policy.

This would address issues with hard hats and the wearing of shorts by employees when they are working out in the Town.

An e-mail was discussed regarding putting out the snowplowing contract for bid. The Board has been considering extending the current contract after Town Meeting. Another contractor has asked to be notified about this before such extension for an opportunity to give a quote.

The history of bidding on this was discussed. Only a couple of times has it been put out to bid but the contract was held by the same contractor for many years.

Matt asked for specifics on the bidding process. If it did go out to bid in the future, they would like to be sure that the bids include things like salt usage and equipment requirements.

Also the existing contractor use more salt and less sand which resulted in there being less sand to be cleaned out of the catch basins which will in turn, save the town money. Further discussion on this issue was tabled until there was more information.

Trading in the **Town Truck for a new one** was discussed. Bob has been negotiating the purchase of a new truck. He has figures for the truck and trade-in and if they can raise the amount in the warrant article for a new public works truck, they could get it sooner as with this year's article, we would be within \$5,000 of having the money. Bob Henderson is going to get solid figures so that they would know how much to amend the article by. The unofficial quote was \$6900 trade in value and \$31,278 for the new truck.

The Fire Department building was discussed. Bob feels that it looks in disrepair and should be fixed by the firefighters. The fire chief needs to be told.

Also, the Board asked for Code Enforcement to look into whether or not the Fire Station could be used in the future for a Public Works garage when and if the Fire Department moves out. Lynn will ask Bob to render an opinion.

Matt Drost made a motion to **adjourn the meeting**. Bob Henderson seconded the motion.  
**VOTE – UNANIMOUS.**

Next regular meeting is Tuesday, July 26, 2016 @ 5:00 p.m.

**Respectfully submitted,**

**Lynn R. Mealey, Town Clerk**