

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, April 19, 2016
5:00 p.m.

BOS PRESENT:
Mark Roberts
Matthew Drost
Bob Henderson

OTHERS PRESENT:
Lynn Mealey, Town Clerk
Janet M. Richards, Treasurer
Gregory Lumbert, Police Chief
Art Forand, Public Works
Angie Ellis, Cemetery Sexton

Meeting was called to order at 5:03 p.m.

Matthew Drost made a motion to accept the **minutes of the April 12, 2016 meeting** with amendments. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

Payroll and accounts payable warrants were signed by all Board members. Janet explained a credit from Harris Computers regarding the Clerk/Dog package which we did not get.

Greg Lumbert discussed a **“barking dog”** complaint that he was going to investigate after being asked by the Animal Control Office to speak to the owner as he was being uncooperative. The complaint was made, the ACO tried to contact the homeowner and left a note in his door. The homeowner was very upset and it was discovered that there were two dogs and neither one was registered with the Town. The owner became very irate with the ACO and also called the Town Office and was very upset. Greg was going to talk with the owner of the dogs and explain the need to register and the noise issue.

Greg is going to look into our existing **Animal Control Ordinance** and in fact believes it should be updated. He will provide some suggestions to the Board hopefully by the next meeting.

The “Opiate Forum” that is a joint effort by Randolph and Pittston will be Monday, May 16, 2016 at the Pittston School.

Greg asked the Board to extend his snowplowing contract for another year at the same price.

Mark asked Greg to provide the Board with his budget as soon as possible. He will do so but said it will basically remain the same as last year.

Angie Ellis reported that sweeping was going well. They started, have gone through some places but will be doing a final sweep to finish up the entire Town.

She asked about extending the current snowplow/sweeping contract at the same prices. The Board asked her to do up the contract and bring it to the Board and they will consider.

It was discussed that the Town Office parking lot be included in a pre-sweep with Ellis Construction. The Board asked Angie to include the price of adding this on to the new contract.

Angie Ellis presented the Board with a **budget for 2016-17 for the Randolph Cemeteries**. She has been assessing the stones and lots that are in need of repair. She recommended that the Town develop a “repair” budget for each cemetery. She recommends that the Town work with a professional to preserve the character of grave markers and proper materials are utilized. Angie recommended Eric LaCroix of Riverside Drive Monuments for stone repairs. She has also talked with Kevin Ashline who does the mowing to provide an estimate to fix sunken graves in both cemeteries. She has listed the sunken graves by most hazardous to graves that need attention but are not a safety risk. Some of the broken stones were damaged by vandalism. She said that Veteran graves and stones must be repaired. When there are no living relatives that is when “perpetual care” kicks in.

As of right now, there is only \$5700 left in the cemetery account. There should be \$8,000 in for perpetual care. The town will pay the money back to perpetual care. With money for perpetual care, you can only use the interest. The sale of lots was figured back to when Janet Richards became treasurer. That amount is \$13,920, half of which should be for perpetual care which we have not been doing. Half should go into perpetual care and the other half can be spent. When lots are sold, part of the money will go into an account for perpetual care. Matt suggested that we look into a better interest bearing type of account for the perpetual care account. Janet will check into this with the Bank.

There was discussion of using sand to fill in the sunken graves that will be topped off with loam allowing grass to grow. Angie said that they will probably be needing approximately 12 yards of sand and 6 yards of loam. Art will get some prices for sand.

Mark asked Angie to come back with a budget for the \$5700 to be used by triaging the graves. She said these things can be done by Memorial Day.

Angie said when she met with Kevin Ashline who mows the cemetery and he asked where the responsibility for removing flowers etc., lies. The contract with Ashline was approved but he has never been in to sign it so they could amend it to include removing the flowers at the end of the season along with the clean-up and mowing.

Angie also talked about the Town changing the way they do things with regard to the gravedigger. As it stands now, the funeral home takes care of getting and paying the gravedigger but she believes it would be better for the town if the Town actually paid them after digging and this would cover the liability insurance that would have to be provided from the gravedigger himself. She suggested doing an agreement with this person or company stating that we need to have proof of insurance and how the grave digging is done. The Board agreed that this might be a good idea so they will continue to talk about it. Angie will propose some language for this agreement.

Angie Ellis left the meeting at 6:08.

Art was at the meeting to update the Board on ongoing and upcoming projects around town for public works.

All work on **South Maple** is completed. **Central Street work** will begin on Tuesday, April 26, 2016 will be complete with pipe in the ground and the road somewhat passable by Friday of that week. A catch basin will have to be installed while the work is being done at Michael's Lane. They will be digging down 10 feet so it will require the large excavator. Mark asked if Art had done the "community outreach" for the residents. He will do this.

Art talked to Mrs. Mercado about the shrub on the corner. She will be removing it and Art said they will throw in some loam into it.

There was ground water running into the sewer system at the **Mock house on Central Street**. Gardiner Water District was supposed to shut off the water and they did not do it so the cellar filled with water which seeped into the Randolph Sewer system and we were charged for treating it. It has been figured as to how much this might have cost the town but there are not enough facts to go after the Water District at this point. Mark feels that we could not ask to be reimbursed without sufficient evidence to prove who is at fault. There will be more discussion once more information is gathered.

There was discussion about buying a **new town truck**. There is money in the account now (\$22,000) and Bob thinks they should have Art go and get some prices on a replacement and then maybe put it on the warrant for 2017/18 asking for half now and half then.

Greg Lumbert brought the plowing contract (Town Office & Fire Department) back to the board with changes in date and the Board approved and signed it for the next year. Matt Drost made a motion to accept the contract. Bob Henderson seconded the motion. **VOTE – UNANIMOUS**. Greg has kept the same price for the past 3 years. He provided the Board with an updated contract which was signed by the Board and Mr. Lumbert for the upcoming 2017/18 year. (November 1, 2017 through April 30, 2018).

There is a library meeting next Tuesday night at 6:30 p.m. which the Board may attend directly after their meeting. They discussed the law and how the library is not able or willing to give us the figures we require.

The mowing contract was discussed. This has not been signed by the contractor so changes will be made and then reviewed with him. Flower pots and debris removal was brought up by Angie to be included in the contract. That will be added.

Matt Drost made a **motion to adjourn** the meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS**.

Meeting was adjourned at 6:50 p.m. Next regular meeting is Tuesday, April 26, 2016 @ 5:00 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk