

TOWN OF RANDOLPH
BOARD OF SELECTMEN
3/4/2014
5:00 P.M.

BOS PRESENT:

Robert Henderson Jr.
Edward F. Gorham
Mark Roberts

OTHERS PRESENT:

Raeleen M. York, Deputy Town Clerk
Arthur Forand
Glendon (Sonny) James
Ronald Cunningham
John Larouche
Doug Clark
Chuck Applebee

Meeting was called to order at 5:00 P.M.

Bob Henderson made a motion to accept Janet Richard's appointment as Public Access Officer from 11/26/2013. Mark seconded. **VOTE- UNANIMOUS** Board of Selectmen signed appointment.

Bob Henderson made a motion to accept **minutes** of February 18, 2014 meeting as written. Ed Gorham seconded the motion. **VOTE – UNANIMOUS**

John Larouche, the Town's attorney, updated the Board of Selectmen on where we stand regarding TIFs. The Town needs to designate a TIF district. This needs to be decided by the voters at a Town Meeting. He said that the TIF would be good for the town in that it shields property values from State valuation. He met with the lawyer, Shawna Mueller. She is a representative for the developer. John is the Town's representative. The next step is to draft documents showing gain to the Town. This should be done within the next month.

Also John told the Board that the parking lot of Damariscotta Hardware will be available for public use which settles the terms of the land use in the deed for that property.

John told the board that there are no grants available at this time for the proposed new Fire Station. Roughly estimating that the Town will need \$100,000 for architect/engineer to design said building project, he recommends using a local bank to issue a bond with a maximum 6 month term. It would be used as a line of credit. There are 3 banks in the area that the Town could go with: Bank of Maine, contact Becky McNaughton; Camden National Bank, contact Nathan Cotnor; Kennebec Savings Bank, contact Nick Patnaude or Katie Vickers.

John needs an RFP. Mark is working on it.

John said that once the initial TIFs are set up the rest will be easier.

Art discussed with the BOS whether they want to do an equipment auction or not. The backhoe is not roadworthy and would cost about \$4-5,000 to get on the road and it doesn't do much for the Town. There is no operator, no truck and no reach for a wheeler. No motion was made.

Doug Clark and Chuck Applebee joined the meeting. Doug is taking over for Chuck at the Gardiner Treatment Plant. Chuck has started the CSO report for the Town. It should be done by the end of the week. He is also working

on the State license that is due in July. This is a Wastewater Discharge License that needs to be done every 5 years. Chuck will be working on these two things independently now that he is no longer working for Gardiner. Doug mentioned that Denise Behr from DEP will be taking over for Beth Dehaas since Beth is now a Randolph resident.

Art returned to the discussion of town equipment when Doug and Chuck were finished. Another item discussed was the sewer machine. There are no employees for the Town that are qualified to work confined space. (Bob Henderson is qualified.) No motions were made regarding the equipment. Art is putting a list together.

Ron discussed the possibility of the Town receiving some aid from FEMA regarding cleanup from the ice storm this winter. He submitted the a price of \$15,000 to Kennebec County to clean up brush, etc. from public ways throughout town. If FEMA will pay for it, the Town will be able to do the cleanup work. This is for use **in the public way only – not on private property**. He should hear a decision this month.

Art asked about posting the roads. It is up to the BOS to make the decision when to do this. Art will wait on word from Bob Henderson about when to post the roads. Bob said he would call Art tomorrow.

Art asked the BOS about the contract with Ted Berry and where they were with it. Ted Berry was supposed to call Mark and Mark has not heard from him. Art will call Ted to get the final information so the contract can be finalized.

Art said that he had talked to Peter Coughlan regarding road opening permits. This is something he wants a policy to be in place on before the pipeline workers start digging up roads again. This is something the CEO should have in place. He asked Mark to take a look at the current policy.

Bob Henderson would like the Board to take a ride around town and see what needs to be done for work. There was discussion about the sidewalk on School Street. Art would like to wait until after the gas line goes through so they don't do the work and then have the roads torn up to do the gas line. Mark pointed out that the school will be open for the coming year. (There had been concerns that the school may be closing.) The sidewalk has to be done at the same time as the road and it has to meet ADA guidelines. Bob would like it to be done now instead of waiting because it is in bad shape and he has received complaints about it. Bob said he would take a look at it to decide what needs to be done.

Art proposed to the BOS that he be paid standby pay of \$100 a month. This would cover the time he spends on phone calls, complaints, etc. for which he does not claim time on his time sheet. BOS will make a decision at the next meeting.

Art and the BOS discussed amending the Sewer Ordinance. If a change is made to the ordinance it will need to go to Public Hearing and Special Town Meeting. Mark will talk to Pete Coughlan to see when the special town meeting is scheduled for the comprehensive plan to see if both could be done at the same time. If not, maybe it could be done at the July Town Meeting.

Art told the BOS that he and Sonny had gone for training on work zones last week.

Art asked if Mark had sent the letter to Summit requesting reimbursement yet. Mark replied that he had not done that yet.

The BOS asked Janet Richards, the Treasurer, to the meeting so they could discuss dedicated accounts.

Mark Roberts made a motion that the BOS go into Executive Session with Sonny James pursuant to Personnel Matters: 1 M.R.S.A. ss405 (6)(A). Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

The BOS and Sonny James returned from Executive Session and meeting returned to order.

Mark asked that Sonny put in writing to the Board what he wants in way of stipend.

The BOS asked Sonny if there is a manual for the Pump station. Sonny said that there is one in the office. When asked if there is a Standard Operating Procedure for the Pump station, Sonny said that yes, there is a chart with who to call, etc. Bob and Mark will get together with Sonny for training and they want an S.O.P.

The BOS discussed Snowplowing, Sweeping, and Mowing contracts. No motions were made.

The next meeting will be held Tuesday, March 11, 2014 at 5:00 P.M.

Meeting adjourned at 8:13 P.M.

Respectfully submitted,

Raeleen M. York
Deputy Town Clerk