

**TOWN OF RANDOLPH**  
**BOARD OF SELECTMEN**  
**December 2, 2014**  
**5:00 P.M.**

***BOS PRESENT:***

**Mark E. Roberts**  
**Robert Henderson, Jr.**

***OTHERS PRESENT:***

**Lynn R. Mealey, Town Clerk**  
**Lisa Lovely and John Woodcock, landowners**  
**Janet Richards, Treasurer**  
**Art Forand, Public Works**  
**Daniel Nadeau, Contractor**

Meeting was called to order at 5:01 P.M. Selectman Cosand was not at the meeting as he was attending the Elected Officials Workshop at Maine Municipal Association in Augusta.

Bob Henderson made a motion to accept the minutes of the November 25, 2014 meeting. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

**John Woodcock and Lisa Lovely** were on the agenda for an abatement issue. Mr. Woodcock sold his property on Harmony Drive to his daughter, Lisa Lovely. They have requested an abatement stating most of this property is in the resource protection area. They brought in paperwork for the Board and Mr. Woodcock stated that he had called our tax assessor, Bill VanTuinen several times but had received no response. Mr. Woodcock is not the record owner of the property. A representative from Mr. VanTuinen's office went to the property in September to address the request for abatement. He said that there would need to be a survey done to show the amount of the property that is in the resource protection area before any corrections or adjustments could be done. The assessment on the tax bill is \$80,900.00. They also stated that the assessment says that there is a paved road into the property but it is gravel. The land supposedly in resource protection is approximately 16.63 acres in size.

The Board reviewed the documentation brought to the meeting and Mark will call Mr. VanTuinen to discuss this with him before any decisions can be considered or changes made. Mr. Woodcock and Ms. Lovely left the meeting at 5:24 p.m.

Next on the agenda was a follow up in the search for an Animal Control Officer. A letter was reviewed from Brooke Johnstone from Windsor, Maine that was sent to the Town of Pittston. Pittston put a want ad on the Maine Municipal Website and this was in response to the ad. This person is not certified so Pittston turned her away but Mark will contact her to see if she is interested in taking over the position and getting the proper training. The course for certification is \$50 and is a 5-day course. It was discussed that they would start the pay out at one rate and then once she becomes certified possibly raise the hourly rate. Mark will check with Ms. Johnstone and report at the next meeting.

Bob Henderson said that he talked with Fowler Roofing again and they promised to have a start date to do the roof soon. They will call the office with this date.

Art Forand presented the Board with his list of CMP **streetlights** that are not working. There are 16 and two on the bridge. They will be sent to CMP by the Town Clerk. Bob Henderson said that he had found out that the lights on the bridge could be taken over by the Town if we wish to pay for a meter and then we would be responsible for the maintenance.

Art discussed the fact that he had gone out during and after the storm to check up on the plowing contractor. Priority for plowing roads is listed in the contract. The complaints ranged from the roads not being plowed wide enough and not enough sand and salt being put down. Mark did talk with Angie Ellis and will keep in touch with her about the problem areas. The sidewalk from School Street to Belmont was not done and is part of the contract. This will be relayed to Ellis. Monthly reports from them regarding amounts of sand and salt and manpower for each storm will be requested. The contract states that during an icing event, ALL roads will be treated. There was a question as to whether or not when plowing the sidewalks, where the snow will be put, especially from School Street to Belmont as there are houses near the sidewalk.

Art and Dan Nadeau were at the meeting to give an update on jobs done. The manhole on School Street has been repaired. There is infiltration coming down Quigley Lane. Bob asked about using a camera on this. It was clear water. The use of a camera is basically done by going along and when a problem is found, it should or could be fixed right then and there.

On Fairview, the catch basin work is finished. There were some drainage problems. Art talked with Dave Varney and he assures Art that there is no drainage coming from the trailer park. Art had pictures of some of this drainage.

Art got pump station readings from the Barber Road as of December 1<sup>st</sup>. He suggested talking with Sonny about the pumps in these stations and discrepancies in the reading may indicate that they are not swapping off the way that they should be doing. Art does not know for sure if Stevens Pump has been in to repair. Sonny will be called into the next regular meeting to talk about the pumps and their readings of usage. There are discrepancies in the readings that should be addressed. Art would like to get readings of the trends of usage. He will get readings every Monday.

It was decided to get a “white board” for the conference room which will be mounted on the wall. Lynn will order this from Staples. It should be 3 x 5.

School Street has been patched in with “super patch”. Art asked them if they wanted him to bring a ton of this super patch down. Dan has a place in Coutts’ yard to store it. Dan has enough for the time being.

The last project which is the “sagging sewer line” on Lewis Avenue will be done on Monday. There were questions again about rights of way. Art will check with Bob St.Pierre about the ordinances dealing with this.

It was discussed to have money put in the budget for a spare pump for the Barber Road Pump Station.

Bob told Art about the chain on the cemetery. It was broken and needs to be fixed. Art was aware of it.

The cemetery fence will be held at the manufacturer’s site with some good faith money, we will not be responsible for any scratches etc. The town will pay no money until it is installed.

Bob made a motion for the Board members to get their quarterly payments this next pay week. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.**

The Board was presented with a memo requesting annual bonuses for the three office staffers. It was decided to go with the same amount as in the past. A few years ago, one of the Selectman told Lynn that it must be done in the form of a memo.

Bob Henderson made a motion to award the bonuses to Lynn, Janet & Raeleen in the same amounts as the past. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.** This will come from Administrative Services and there is money in there to cover this.

The Board discussed closing the office at 1:00 pm on Christmas Eve. Bob Henderson made a motion to close the office at 1:00 p.m. and also to be closed on Friday, the day after Christmas. Mark Roberts seconded the motion. **VOTE – UNANIMOUS.** The Board asked that this be posted, put on the Website and on the Town's Facebook page.

Mark Roberts made a motion to adjourn the meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

Meeting was adjourned at 6:32 p.m. Next meeting will be Tuesday, December 9, 2014 @ 5:00 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk