

TOWN OF RANDOLPH
BOARD OF SELECTMEN

Tuesday, October 9, 2012

5:00 p.m.

Public Hearing for Adoption of Updates to the General Assistance Ordinances

BOS PRESENT:

Robert Henderson, Chair
Edward F. Gorham
Peter K. Hanley

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
Raeleen M. York, G.A. Administrator
John Crocker, Public Works
Sonny James, Pump Station Super
Greg Lumbert, Police Chief
Ronald Cunningham, Fire Chief
Ross Boardman, Animal Control Officer

Meeting was called to order at 5:00 p.m.

Hearing was opened.

Raeleen York explained the appendices to the General Assistance Ordinance that are adopted yearly for the upcoming year. Ed Gorham made a motion to accept the update. Bob Henderson seconded the motion.

VOTE – UNANIMOUS.

Hearing was closed at 5:05 p.m.

Bob read a letter from Terry Wells who was interested in purchasing the furnace and oil tank in the house at 104 Kinderhook Street, owned by the Town and set for demolition. He was offering \$125.00. Ed Gorham made a motion to accept the offer. Bob Henderson seconded the motion. **VOTE – TWO FOR – ONE AGAINST.** Mr. Hanley stated that he thought there should be a committee formed. Greg Lumbert stated that there should be “no trespassing” signs put up at the residence. There are going to be requests for proposal for demolition of the building at some point. The town attorney will be drafting the proposals.

Bob Henderson read an e-mail that he had received from Gerard Gotreau who owns property on Lincoln Street but now lives in Gardiner. He is concerned about the drainage problems in that neighborhood as he is trying to sell his house. He would like to have the house re-assessed.

Bob told the Board that he would respond via e-mail and tell Mr. Gotreau that any projects on Lincoln Street such as ditching and culvert replacement would not be done in this budget year. He will also tell Mr. Gotreau about the drain that one of his neighbors installed which seems to have solved the same problem.

Bob read a press release from **MMA Risk Management Services** announcing that the Town of Randolph is receiving a rebate check in the amount of **\$1269.00**. This is earned by municipalities who have a loss ratio this year that was less than 40% and whose three- year loss ratio is less than 75%. Bob stated that he felt this check should go into the town’s insurance account to help offset the insurance costs.

Bob read a report from Sonny Barry regarding what was used for salt and sand in the plowing this past season.

The town clerk presented the Board with **three reappointments to the Planning Board**. The planning board members expire in September on a rotating basis. The three members whose terms were up were Gloria Fitzherbert, Charles Brown and Eugene Johnson. These are 3 year appointments. Ed Gorham made

a motion to reappoint Gloria Fitzherbert, Charles Brown and Eugene Johnson for terms to expire in 2015. Bob asked for a second. Mr. Hanley stated that he thought there should be an ad put in the newspaper that there are openings. Bob Henderson seconded Mr. Gorham's motion. – **VOTE – TWO FOR – ONE AGAINST.**

Bob signed an agreement to lock in the **fuel price** with Winthrop Fuel (formerly Williams Fuel in Gardiner) for \$3.312. This is done in conjunction with MSAD #11 and this does go out to bid.

Also signed was a letter/agreement with Smith & Associates to allow them to be here in the office and conduct the yearly audit.

John asked the Board's permission to contact A.E. Hodsdon regarding the possibility of using them to fix the problems with the pump station with the leftover funds. The Board gave John permission to contact Al Hodsdon. John feels that since Mr. Hodsdon has a past relationship with the Town, he may agree to do it for whatever funds we have. Sonny James spoke about the alarms and the ongoing problems with them. Grinder pumps are not proving themselves. The divider should come out. Bob Henderson asked Sonny if the divider was taken out would the pump stay in place and not cave in. Sonny said that it would. Bob Henderson will contact John Larouche about the town's options to get the issues taken care of.

Personnel Policies, job descriptions and policies were given to all department heads with a sign-off sheet. They will be given to the employees under each department head. The three Selectmen signed all the policies that were accepted at the September 18, 2012 meeting. Bob asked that all employees read through the policies, sign the acceptance sheets and return to the office. The evaluations will begin on November 1st, 2012. As far as the departments go that are not in the Town Office, the evaluations will be done and copies sent to the Board and will be part of the personnel files.

Greg Lumbert asked to speak to the Board about his **plowing contract** for the Town Office and Fire Station/Public Works Department. Greg explained how he does his billing etc., for the contracts. He was about \$200 over last year that he did not charge the town. This was over and above his contract price. There was discussion about the cost of salt.

Bob mentioned that the new police car was parked in the parking lot and was now in use by Greg. Greg researched the car through the State Police and found that it was in good shape. Peter Coughlan took pictures to put on the website.

Ron asked about the Fire Station. Bob Henderson told Ron to go ahead and get the fire department overhead storage load rated for the time being as it will be a while before anything gets moved.

Bob told the others that there were new flags ordered for the memorial as the existing ones were tattered and torn and the POW/MIA flag was missing. Those should arrive in about two weeks.

Bob asked Ross if he had a regular job which he said he did. Bob said that he had had complaints that people were calling Ross and not receiving call backs from him. Chris Martinez was mentioned as the back-up for Ross but Ross was not aware that he was the back-up. Peggy Sirois is also a back-up for Ross. Bob said that if Chris did not want to be the back-up for Ross, then Ms. Sirois would be okay. He also told Ross that he needs to keep the office informed if he was not going to be available. Greg said he will check out Ms. Sirois and if everything is okay, she will be appointed and sworn in.

Bob said that John and Sonny should be the back-up for each other since they are both on salary

Bob Henderson made a motion to accept the minutes of the September 18, 2012 meeting. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

Janet asked the Board what kind of **insurance they wish to place on the house at 104 Kinderhook Street.** MMA offers liability but did they want to cover debris removal. The only thing on it is liability at this time. Ed asked how much the debris removal coverage was and Janet stated that it will not cost anything until the next fiscal year (July 1). Ed Gorham made a motion to obtain liability insurance and debris removal insurance. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

Peter Hanley asked Greg where the police cruiser was going to be parked when not in use. Greg said that he had a proposal for all of this but he did not have it ready yet. He will get the proposal ready and present it at a later meeting. Greg said that with the funds left, they could only run it with 12 gallons per week of gas at this point until the end of the fiscal year.

Bob said that he had talked with the owners of Randolph Take-out and they can provide an account for gas for the cruiser and it will be cheaper than Webb's. This will be set up with Janet to have a sheet for charges.

Sonny James asked to address the board regarding statements made at a previous meeting about his health. He wanted it stated on the record that his health is good as confirmed by a doctor recently.

Ron asked about the video terminal training. He wanted to know about work stations. Did the Board really want that for people who do not sit at the computer daily. It says that the employee can request an evaluation of his workstation and have recommended changes put in place. Ron did not really feel that this would be necessary and might cost the town some money.

Peter Hanley asked to address the meeting regarding the memorial. His son, Chris did some volunteer work on the memorial which included weeding and planting and he would like to continue to service it twice yearly. Peter Hanley made a motion to have Father Chris Hanley service the memorial until further notice. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

Sonny asked the Board if he was considered a "permanent" employee and do all permanent employees get holidays? This does not apply to salaried employees, such as Sonny and John. Call outs are part of the job. Bob asked Sonny how many hours per week he works – he said that he works 7 hours most of the time but could work more if there was an emergency. There was discussion about call out pay for the City of Gardiner.

Greg asked to raise his contract price by \$200.00 for this upcoming year. It was agreed that it should be raised.

Peter Hanley made a motion to adjourn. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

Meeting was adjourned @ 6:35 p.m. Next meeting is **Tuesday, October 23, 2012 @ 5:00 p.m.**

Respectfully submitted,

Lynn R. Mealey, Town Clerk