

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, August 4, 2020
5:00 p.m.

BOS PRESENT:

Mark Roberts, Chair
Robert Henderson
Matt Drost

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
Greg Lumbert, CEO
Art Forand, Public Works
Ron Cunningham, Fire Chief
Janet Richards, Treasurer
Tammy Trask, Resident

Meeting was called to order at 5:00 p.m.

The Board signed the payroll and accounts payable warrants for the week.

Greg talked to the Board about CEO matters. One of the food trucks that was parked in the RH Foster lot has left but the operator of the other one has asked the CEO if he may have live music on the lot during operation. There are no ordinances or rules against this. He stated that this will consist of someone playing guitar and singing.

Greg is in the process of finishing his Notice of Violation letters for the tree-cutting on the Kennebec River in Randolph. He will have these done shortly. There was also discussion about the fines etc., and he has ultimately come to the conclusion that the Board is the one to set these fines as they apply to the Shoreland Zoning Ordinance.

There was more discussion about Mary Denison possibly helping the Town with the dangerous buildings issue. Greg spoke to her at Town Meeting and got the impression that she would be willing. Mark will follow up on this. Greg stated that he would need help getting the Administrative Warrants.

Other CEO matters: The water run-off from the Danis property down to Pleasant Street continues to be an issue for some of the residents but if the water is just clear water, there is basically nothing that can be done. Greg is going to go and check this area out after the rain that is predicted for tonight. He will take pictures. He also has taken notice that the RH Foster lot is completely over grown and needs to be trimmed for traffic safety. He will contact them. Greg left the meeting at 5:20.

Art reported to the Board a sewer back-up at 9 Maple Street. The Town has an easement on this particular property. It was discovered that none of the sewer lines had been replaced or

upgraded and were clay tile pipe and was broken. The plumber contacted will be back in two weeks to complete the job. Things were attended to with drainage and hayed in.

There is also a tree that needs to be removed here and Art has an estimate for \$2500 from Brownies Landscaping to do this. He also talked to the tenant at 9 Maple about some garbage piled up and found out that it belongs to the owner of the building and is the owner's stuff.

School Street is being designed and Public Works believes that we may go from 3 catchbasins to 2 but this may not happen until the end of this month and possibly the first of September.

Art also told the Board that he has been talking with several interested contractors for the Fairview Avenue project. McGee Construction and Mainely Paving. Also, WH Stevenson and St. Laurent may be ones that could be contacted.

Art has also contacted Dave Varney and Hoyle Tanner and they are available for the August 18, 2020 meeting at 5:00 p.m. to discuss the infiltration issues from the mobile home parks.

Also, the work that is going to be done on Maple Street will take care of some infiltration issues.

Mark mentioned offering the Town's camera to help Mr. Varney with the problems but Art feels that we should get Ted Berry to come in as a 3rd party and their camera is more suited for this type of work.

Art let the meeting at 5:37 p.m.

Bob Henderson made a motion to **accept the minutes of the July 28, 2020** meeting. Matt Drost seconded the motion. **VOTE – UNANIMOUS.**

Fire Chief Ron Cunningham was at the meeting to check in with the Board about the next steps for the new fire station. Mark said that the next step is to get an architect and Mark knows a few and he will contact them. They will need electronic or digital copies of everything the Coffin Engineering has done up until now.

Bid packages can be made up after that and possibly go out by the end of September to be back by November, they could be awarded in November for spring construction although some of the work could literally be done in November/December.

Ron mentioned that Farmingdale and Hallowell used a gentlemen named Rick Seymour as an independent "Clerk of the Works" for the project. He apparently saved both Towns money by doing this for them and he guarantees that he will be on the job every day and will hold meetings regularly with the contractors etc. Ron will talk to him about doing this for Randolph.

Ron is continuing to search for grants and has put in one that he is waiting to hear on. Some grants can only be applied for after groundbreaking is done.

Ron discussed the generator at the old TC Hamlin School. He has not had luck getting in touch with administrators but will stop in the school and talk to the maintenance person about what the school wishes to do about this. The Town may offer to sell it to them for something under \$10,000. If they do not want it, the Town can remove it and use it in the new station but it will cost us to do that. The feeling is that if we can sell it to them, we can set aside that money for a new one when the new building is being built.

Janet Richards came into the meeting to talk to the Board about setting up a retirement plan for the office. There are several options and Janet gave them some options for adding this to the office personnel office. There is still more to be discussed such as percentages but the Board feels that they can contribute 5% with the employee putting in at 2 ½ % as a minimum. Also discussed was having the retirement accounts retroactive to July 1, 2020. Janet will get all the information from the bank. Matt brought up going with direct deposit for paychecks and Janet will also get the information on this.

Next week's meeting will be from 5:00 – 5:30 as Mark has another commitment. The Board will set the mil rate and sign warrants for the week.

Matt Drost made a **motion to adjourn** the meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.** Meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk