

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, May 3, 2016
5:00 p.m.

BOS PRESENT:

Mark Roberts
Bob Henderson
Matthew Drost

OTHERS PRESENT:

Lynn Mealey, Town Clerk
Janet Richards, Treasurer
Art Forand, Public Works
Angie Ellis, Cemetery Sexton
Ron Cunningham, Fire Chief
Bill Ebert, Dep. Fire Chief
Ben Murray, Coffin Engineering
Marge Gilman, Building Committee
David Gilman, Building Committee

Meeting was called to order at 5:00 p.m.

Janet asked the Board's permission to move \$113.99 from the Fire Department Sewer Account to the Town Sewer utility account which only has \$1.92 left in it. Bob Henderson made a motion to allow this transfer. Matt Drost seconded the motion. **VOTE – UNANIMOUS.**

Bob asked about the previous meeting with Scott Tilton of Chelsea about sharing Greg Lumbert as policy chief. Nothing has been agreed to at this point and Mr. Tilton is coming back to the Board next week.

All board members signed the accounts payable and payroll warrants.

Matt Drost made a motion to accept the minutes as written for the April 26, 2016 meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

The Board asked Art about the CMP pole on Central Street that was at issue. He said that CMP and Fairpoint are discussing and handling the issue.

Art had Dan Gagnon, a local contractor, in the office today looking at the replacement of the rotting window in the back office. After looking at replacing it, it was discussed that it may be the right time to put a door in there as there is currently no door in the back half of the building. Art will talk with Bob St. Pierre about codes regarding replacing the window with a door. It may be a solid door but it could be half glass. There is electrical under the window which would have to be addressed by an electrician. The other window is not necessary at this time because it is not failing. It was thought about replacing it for aesthetic reasons.

Art told the Board that he checked on the trash reported on the Barber Road and it was indeed on the Pittston side of the line. He will contact the Town of Pittston to report it. Sweeping of the Fire Station has been done by Public Works.

Angie Ellis presented the Board with a proposed "Grave Digging Contract" and suggested that this be put in place starting in 2017 as it is too late to begin immediately. She believes that we should write something up stating the expectations going forward. She has already been in contact with the grave digger and told him that we need proof of insurance. The proposal is for the Town paying the grave digger directly which would give more oversight to the town as to liability etc. The Town would pay \$475 to the grave digger and the remainder would go into the town cemetery account. The Board will look this over and Angie will send this to Mark. She suggested talking to MMA Legal about the agreement also. Because the cemetery is supported by taxpayer money, the town should have oversight.

Angie reported that the repair of the sunken graves should be done soon with some money left over for stone repair. Angie will get the figure for adding the town office parking lot to the sweeping contract. Angie left the meeting at 5:34 p.m.

Art said that Central Street is **95% done** because the intersection of Central and Hillcrest will have to be closed and this poses a problem for the school bus. The School needs a notice of two days before this can happen. Coutts will be back in some day next week. State Paving came in and will give prices for the following scenarios: middle of the intersection to where the Town stopped digging – middle of the intersection all the way up to new patch – middle of intersection, all the way to the end of the street skipping the new patch. Paving is going to be a base coat only because there is not enough money to finish everything. This will have to be in the new budget year. For the budget process it should be known what the final coat will cost.

Wires by the Mercado house on the corner of Central and Hillcrest were fixed after it came down because of the telephone and CMP pole. The Town fixed it.

Flushing of lines will be done on the 27th of May on Meadowview. Materials will be purchased by the end of June for this fiscal year. Art also said that cutting down the shoulders on Randolph roads was something he would like to see done.

The Board asked Art to list the projects and prioritize them before the Town meeting this year. He feels that Kinderhook Street should be at the top of the list. Bob Henderson suggested that all the Board members ride through the roads in town to help with the prioritization.

There was additional discussion about the water that leaked into the sewer system on Central Street.

Art asked the Board to have the Tax Collector research the ownership of the house with the dead tree in the front yard.

Art left the meeting at 5:55 p.m.

Marge Gilman asked the Board if anything was going to be done about the most dangerous buildings in the town such as on Jones Street and on Central Street at the entrance to the cemetery. The Board told her that they have asked Bob St.Pierre to make a list of the dangerous areas in town by priority.

Ben Murray from **Coffin Engineering** was at the meeting along with some of the members of the Fire Station Building Committee for a preliminary meeting regarding a proposal for Coffin Engineering to be contracted to take the fire station project. He will give the town a proposal from his firm by the next meeting and the Board can decide whether or not to engage them for the project. Another firm was contacted but they did not have the experience that is needed.

Mr. Murray explained the process of going from the concept drawings and the wants and needs of the fire department and firefighters. They worked with the Town of West Gardiner on their fire station from start to finish – concept to construction.

Having an engineering company helps with permitting etc., obtaining mechanical and electrical engineers and figuring out costs and providing a full set of drawings for the bidding out process.

After getting all the information needed, Coffin Engineering should have a proposal within the week, the Board will review and sign if it meets their approval and things will start moving.

Bob Henderson made a motion to have Coffin Engineering prepare and present a proposal for the Town to execute. Matt Drost seconded the motion. **VOTE – UNANIMOUS.**

Ben Murray left the meeting at 6:29 p.m. He may possibly be on the agenda for the next BOS meeting on Tuesday, May 10, 2016.

Ron Cunningham, Bill Ebert, Marge Gilman and David Gilman left the meeting at 6:30 p.m.

Sonny James, Pump Station Superintendent spoke to the Board about some problems with the main pump station. Ted Berry came to clean the station and they found a tremendous amount of grease build-up, rags and a 2 X 4 piece of wood. The grease was so bad, they had to shovel it out. There was more than a 5 gallon bucket of rags removed. After cleaning things out, there was still a problem. They broke the transducer when cleaning this out and they will be replacing this on Thursday. It is unclear whether or not we will be charged for it as they broke it in the cleaning.

Sonny said he believes it is time that the Town goes house to house to find illegal drains and sump pumps. This was done 10 years ago but never finished or followed up.. The plumbing inspector should be able to do this. Also, grease pits should be checked. He asked what our policy is on these and he checked with the City of Gardiner. They also have the same problems with grease pits from businesses. The City of Gardiner incorporated the State's policy for grease pits and added it to their ordinance. Our ordinance states that the homeowner is responsible. Sonny will check with Bob St.Pierre to see when the last time this was checked on.

Bob St.Pierre will be put on the agenda for the next meeting of the Board with regard to grease pits in businesses and illegal drains and sump pumps.

Later on this month, Stevens is coming to clean the Barber Road pumpstation. The Board mentioned to Sonny about having an electrical outlet put in the Barber Road pumpstation in case a generator is ever needed out there. Sonny does not believe this is necessary as there are only 6 houses pumping into this station and even during the ice storm, there were no problems.

Sonny let the Board know that all the descriptions of his work that are attached each week to his time slip are being put into a folder for future use. Sonny left the meeting at 6:53 p.m.

Bob Henderson made a motion to adjourn the meeting. Matt Drost seconded the motion. VOTE – UNANIMOUS.

Meeting was adjourned at 6:54 p.m. Next regular meeting is Tuesday, May 10, 2016 at 5:00 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk