

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, May 22, 2012
5:00 p.m.

BOS PRESENT:

Edward F. Gorham, Chair
Peter K. Hanley
Bob Henderson

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
Ronald Cunningham, Chief, Randolph Fire Department
Ross Boardman, Resident

Meeting was called to order at 5:00 p.m.

Payroll and Accounts Payable Warrants were signed by all three Board members.

The USDA was asking why the Veteran's War Memorial was not included in our annual audit as it should have been included in order to conform with accounting principles generally accepted in the United States of America. The USDA states that this statement in our audit report should be addressed. The Town needs to send a letter to the USDA explaining how the money was transferred from the Committee to the Town. There needs to be a discussion about it and include in the letter, the nature of the discussion of the order of events and what the Town is doing to make sure that this does not happen again. The Committee used the town's tax I.D. number and because of this, it should have been included in the audit report. Ed will put together a letter to address this issue.

Discussion of letters that need to be written to USDA and Maine Municipal Association. These will be drafted by Ed Gorham and sent out as soon as possible. The USDA letter deals with the War Memorial and the MMA letter deals with the response to the audit.

Janet Richards discussed a letter received by Oliver Diebert regarding an abatement in the amount of \$337.68. Bob Henderson made a motion to abate \$337.68 on a sewer lien. Peter Hanley seconded the motion. VOTE – UNANIMOUS. Mr. Diebert is serving in the military and there were extenuating circumstances regarding notices etc. Costs and expenses will not be abated.

Payroll and Accounts Payable Warrants were signed by all three board members

Bob Henderson brought up seeing something on the time sheets for the Public Works Department regarding Sunday hours. He feels that any weekend hours should be cleared with the Board of Selectmen for approval. Peter Hanley stated that he did not believe there had ever been any policy regarding prior approval. Ed said that he believed that there should be prior approval obtained unless it was an emergency situation.

The Town Clerk asked if the Board was changing the time of the regular meetings from 4 p.m. to 5 p.m. The Board stated that this would be the case until further notice.

Ron Cunningham was recognized by the Board. He presented the Board with his proposed **2012-2013 budget**. The Board briefly looked over Ron's budget and asked if he had any questions or comments. Ron said that he did not but would answer any questions they might have for him. At 5:30, Ron Cunningham left the meeting.

Bob Henderson introduced **Ross Boardman** to the Board. He asked Mr. Boardman to be at the meeting. Bob Henderson would like to appoint Mr. Boardman, who is a Randolph resident, as permanent Animal Control Officer pending a background check. There were some incidents with skunks in the school yard that Mr. Boardman responded to. Bob stated that Mr. Boardman is certified to be an Animal Control Officer and in fact is employed by the town of West Gardiner.

Bob Henderson made a motion to appointment Ross Boardman as Animal Control Officer pending a satisfactory background check. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

After the results of the background check he will be officially appointed and sworn in as Animal Control Officer. Bob will call Greg Lumbert to do the background check. Mr. Boardman left the meeting.

Chris Martinez will be kept on until Ross Boardman is sworn in.

Bob asked about the street lighting for purposes of budgeting. Eric Wilkins is the contact for the town and his telephone number and contact information will be provided to Bob Henderson.

The Board members agreed to meet on Tuesday, May 29, 2012 @ 4:30 for a budget meeting only.

Peter Hanley made a motion to adjourn the meeting. Bob Henderson seconded the motion. **VOTE – UNANIMOUS.**

Meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk