

**TOWN OF RANDOLPH**  
**BOARD OF SELECTMEN**  
**Tuesday, March 13, 2012**  
**4:00 p.m.**

***BOS PRESENT:***

**Edward F. Gorham, Chair**  
**Peter K. Hanley**  
**Bob Henderson**

***OTHERS PRESENT:***

**Lynn R. Mealey, Town Clerk**  
**Glendon "Sonny" James, Pumpstation Superintendent**  
**Dave Stevens, Stevens Electric & Pump Service, Inc.**

Meeting was called to order at 4:00 p.m.

Bob Henderson made a motion to accept the minutes of the February 28, 2012 meeting. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

All Board members signed the **Certificate of Commitment of Sewer User Rates** in conjunction with the March 16, 2012 Randolph Wastewater Billing.

**Disbursement Policies** were discussed and updated. This gives the Treasurer/Payroll Clerk, Janet Richards the authority to disburse checks with only one signature on the warrants in case of emergency. Last week there was a potential problem as only one signature was on the warrants up until late Thursday afternoon when Selectman Hanley stopped in the office to sign the warrants. Most employees pick up or are given their pay checks on Thursday morning but this could not be done until at least two signatures were on the warrant.

These must be updated on a yearly basis. Copies of these policies are attached to these original minutes.

This will have to be done again after the June 2012 municipal election.

Bob Henderson reported that he had called Attorney Larouche but had not heard back from him regarding the Harbor Ordinance with regard to the smelt shacks.

Bob also asked if Ed had attended the **Cable Franchise** meeting. Ed did not attend. The next meeting is scheduled for April 12, 2012. The franchise agreement will be done and tailored for the Town sometime in the near future.

Bob said that John Crocker had called him and asked if he could use the **town truck** because he was having mechanical problems with his personal truck and had no way to respond in an emergency. The Board discussed this and agreed that it would be okay for him to use the truck on a temporary basis for town use.

**Sonny James** addressed the Board along with Dave Stevens from **Stevens Electric & Pump Service**. Sonny reported to the Board about the ongoing problems with the pump station alarms. He said this has been a problem from day one and that he made a list of the number of alarms he has responded to: NOVEMBER – 68, DECEMBER – 9, JANUARY – 26, FEBRUARY -- 17 & MARCH – 14. These are triggered by sensors in the wet well.

Mr. Stevens had a letter from the owner of the company regarding the problems with the pump station and some possible remedies. Sensors are anchored low in the wet well and are not accessible from the top for service. Confined space entry must be made to service. The alarms have been mostly low level signals from the low level float switch. The letter explained what they believe is happening to cause some of the problems. Sonny had Mr. Stevens come to the meeting to explain this to the Board and to allow Sonny the authority to have Steven Electric & Pump Service, Inc., work up a proposal for the modifications to alleviate the problems with the alarms. It was discussed that the only company in the State that can

properly clean the wet well is Ted Berry out of Livermore, Maine and Sonny stated that this should be done every 6 months as part of the maintenance programs.

Bob Henderson made a motion to allow Sonny James to get the proposal from Stevens Electric. Ed Gorham seconded the motion. **VOTE - UNANIMOUS.** Ed said that he will be in touch with Charlie Smith about the problems with the pump station. They will try to get him to come to a meeting soon.

Mr. Stevens left the meeting at 4:35 p.m.

Sonny James requested an executive session. Bob Henderson made a motion to go into Executive Session per 1 M.R.S.A. §405(6)(a) for personnel matter. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

At 4:45 the Board went into **Executive Session** with Sonny James. At 4:58 p.m. the Board came out of Executive Session with no decisions made or votes taken. They asked Mr. James to put his request in writing.

The Town Clerk gave the Board some research and information on insurance. This will be reviewed and discussed before budget talks begin.

Bob Henderson made a motion to adjourn the meeting. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.** Meeting was adjourned at 5:00 p.m. Next meeting is Tuesday, March 27, 2012 @ 4:00 p.m.

Respectfully submitted,

Lynn Mealey, Town Clerk