

**TOWN OF RANDOLPH**  
**BOARD OF SELECTMEN**  
November 25, 2014  
5:00 P.M.

***BOS PRESENT:***

**Mark E. Roberts**  
**Robert Henderson, Jr.**  
**Aaron W. Cosand**

***OTHERS PRESENT:***

**Raeleen M. York, Deputy Town Clerk**  
**Pamela Boucher, Resident**  
**Janet Richards, Treasurer**

Meeting was called to order at 5:00 P.M.

Robert Henderson made a motion to accept the **minutes** from the November 18, 2014 meeting as written.

Mark Roberts seconded the motion. **VOTE-UNANIMOUS**

The Board signed Accounts Payable and Payroll warrants.

Mark looked over the correspondence. He mentioned correspondence from City of Gardiner that Gardiner is going to put in a half million gallon storm water storage facility.

The Board discussed electricity rates. **Electricity Maine** is currently charging 7.984 cents per KWH. Their rates will increase to 9.2 cents per KWH. Mark will check into other rates to verify that these are the lowest available.

Robert Henderson reminded the Board that yearly inspection of the buildings will be conducted to make sure they meet labor standards and that we need to make sure they are ready.

The Board reviewed the 3 quotes received for **Cleaning Services to clean the Town Office**. The quotes were from Millsy's Cleaning Services, MOCA, and Ethel Jarvi. Ethel Jarvi's quote was the lowest at \$50.00 per week. She will provide her own supplies. Robert Henderson made a motion to accept the bid from Ethel Jarvi. Aaron Cosand seconded the motion. **VOTE-UNANIMOUS**

Mark Roberts told Raeleen that the office can contact Ethel Jarvi and tell her she has the job contingent upon her providing proof of insurance coverage.

Robert Henderson stated that he met with City of Gardiner regarding shared services for Animal Control Officer. We are in need of an ACO. Gardiner's ACO could work for Randolph 4 days a week and would be paid \$61.00 per week. This comes to \$3,172.00 per year. Someone else would have to cover the other hours. The Board discussed this and were concerned about paying this much for part-time service and having to pay even if not called out. In the past, the Town has paid per call out or only when the ACO works for the town. They do not usually get paid a regular amount per week. Robert told Gardiner to draw up a proposal and send it to us. The board will look into other options.

Following more discussion, the Board decided that the Town should have Peter Coughlan put a notice on the website that we are looking for an ACO and that training will be paid for by the town. The person will need to be certified within 6 months of hire.

Mark addressed Pamela Boucher. She was present to discuss her house taxes. She has a lien that will foreclose on December 12, 2014. She wants to make arrangements so that no action will be taken against her if the taxes are not fully paid at such time. There was discussion to determine what payment arrangement could be made.

Mark Roberts made a **motion** that the Town accept \$1,000.00 paid before December 15, 2014. The remainder including interest must be paid by February 27, 2015. If done, no action will be taken by the Town of Randolph to sell the property. Robert Henderson seconded the motion. **VOTE-UNANIMOUS**

The Board discussed whether or not to charge **Time Warner for franchise fees**. Janet said that Pittston had decided not to do that because the fees would be passed to the customers. No decisions were made. They will look into it further.

The Board discussed the **streetlights in town**. There are a few that are out and have not been fixed yet. If they are not working, the Town should not have to pay for them while they are out. The Town is charged per light. The Board would like to know how many lights are out around town. Mark Roberts requested that Raeleen contact Art Forand, Public Works Director, and ask him to make a list of all streetlights in town that are not working and to give the list to Mark. Then the Board will contact Central Maine Power.

Janet Richards requested that the Board sign **Order 906**. By signing this order, the Town is able to apply tax payments received toward the oldest bills first even if the person paying wants the payment to go toward a newer bill instead. Aaron made a **motion to put Order 906 in place**. Mark seconded the motion. **VOTE-UNANIMOUS**. The Board signed the order.

Aaron Cosand reminded the Board that he will be at New Selectmen's Training with MMA next week. Therefore, he will not be able to attend the Board of Selectmen's meeting.

Robert Henderson said that he will follow up with **Fowler Roofing** again. They were supposed to start work on the Town Office Monday but did not. This is possibly due to the weather. However, they have not contacted the Town. Bob will get a new start date from them.

Mark Roberts and Aaron Cosand signed paperwork appointing Robert Henderson as **representative to serve on the Ambulance Advisory Board**. This appointment was discussed previously at a BOS meeting.

The Board discussed the **Town Acquired property at 130 Water Street** that was to be sold to Joshua Mason who was awarded the bid on the property. He has not paid for the property and missed his deadline to do so. Robert Henderson made a motion that the Town **put the property at 130 Water Street back out to bid at the beginning of 2015**. Aaron Cosand seconded the motion. **VOTE-UNANIMOUS**

The Board decided that the ad will be placed in the Kennebec Journal on January 10, 2015. Bids will need to be in by February 10, 2015 at 5:00 p.m. with 5% down to be paid in full by the awarded bidder within 30 calendar days.

The meeting was adjourned at 6:13 P.M.

Next meeting will be held December 2, 2014 at 5:00 P.M.

Respectfully submitted,

Raeleen M. York, Deputy Town Clerk