

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Tuesday, October 26, 2010
10:00 a.m.

BOS PRESENT:

Edward F. Gorham, Chair
Alfred A. Seymour, Jr.

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
Janet Richards, Treasurer

Meeting was called to order at 10:00 a.m.

Al Seymour made a motion to accept the minutes of September 14, 2010 and October 14, 2010 meetings. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

Public Hearing to adopt **General Assistance Appendices** for October 1, 2010 through October 1, 2011. Raeleen York, General Assistance Administrator was at the meeting to explain that the Town adopts the ordinance appendices each year sent by DHS for the changes in maximum levels of assistance. She explained that the increase is very small if at all. Providing an Emergency Telephone Number was discussed. Raeleen's number will be used with Edward F. Gorham as a back up. Al Seymour made a motion to accept the General Assistance Ordinance Appendices. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.** Paperwork was signed by both Board Members in attendance.

Discussion of the amount of work time spent on G.A. and how it affects her work in the office.

Hearing was closed at **10:20 a.m.**

Ed discussed sewer project. **Central Maine Power Company** is requesting a check for **\$10,000** up front to put in a power pole for the pump station. A new pole is needed because of a boost in the voltage and they cannot change the transformer on the existing pole because it serves other customers in that areas.

Workshop on **Winter Road Maintenance** sponsored by KVCO in Fairfield was discussed. It is scheduled for November 10, 2010 from 8:30 to 10:30 a.m.

Treasurer Janet Richards was recognized by the Board. She presented to the Board members some findings from **Savings Bank of Maine** regarding our accounts and services. Janet has read the material and suggested that the Board members read it over and be ready to discuss the options at the next regular meeting. At that time a meeting with the Bank can be scheduled.

Draft Audit was discussed. Janet pointed out that on the 3rd page there is a statement entitled "Significant Audit Findings". Board oversight was discussed. These are issues that the auditors would like to see discussion and resolution on. She suggested that the Board read these and be

ready to discuss this at the next meeting. Fiduciary responsibility was discussed and Janet pointed out that the Board needs to be more diligent when signing the warrants etc.

State of Maine Surplus application renewal was presented to the Board for completion and execution. This allows members of the Town to make purchases from State Surplus. This can be done at any time and during scheduled public auctions etc. John Crocker, Ron Cunningham and Greg Lumbert have been using this service in the past. Ron has purchased things such as filing cabinets for the office at greatly reduced prices. The money comes out of the applicable budget. It was decided that all 3 Board members should be added to the list. Ed Gorham and Al Seymour signed the corresponding paperwork.

Municipal Valuation Return for 2010 which states all exemptions and taxable properties needed to be signed by a Board member. Ed Gorham signed the paperwork.

2011 Worker's Compensation Renewal form from Maine Municipal Association was presented to be filled out and signed. It was estimated to go with a 3% increase of the 2009 audited payroll which Janet stated she believes will be sufficient as payroll clerk. There were also questions to be asked regarding safety policies. All questions were discussed and answered. Ed Gorham signed the paperwork.

Ed asked Janet if she had gotten in touch with the USDA regarding the pole being put in by CMP. She did talk with Charlie and he said that he believed it was a line item and it should just come out of the contractor. It is roughly \$10,000 and when Janet finds out the correct amount she will call the selectboard members and they can come in and sign a separate warrant.

Al Seymour made a motion to **adjourn** the meeting. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.** The next regular meeting is Tuesday, November 9, 2010. There is a contractor's meeting on Monday, November 1, 2010 @ 8:00 a.m.

Meeting was adjourned at 10:45 a.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk