

**TOWN OF RANDOLPH**  
**BOARD OF SELECTMEN**  
**Tuesday, November 23, 2010**  
**10:00 a.m.**

***BOS PRESENT:***

**Edward F. Gorham, Chair**  
**Alfred A. Seymour, Jr.**  
**Peter K. Hanley**

***OTHERS PRESENT:***

**John Larouche, Town Attorney**  
**Bobbi Arnold, USDA**  
**Christin Siragusa, USDA**  
**Nate Cotnoir, Savings Bank of Maine**  
**Janet Richards, Treasurer**

Meeting was called to order at 10:00 a.m.

The BOS signed the final loan/grant documents from **USDA-RD** in the amounts of \$417,000 for the loan and \$333,000 for the grant. The loan interest rates went down from 3.75% to 3% with annual payments of \$21,734.04 starting 11/23/2011. There will be a pay requisition meeting on December 1, 2010.

There was a question as to how much of the sewer project has been completed. Attorney Larouche stated that at the next meeting the engineer may issue a certificate of substantial completion which will trigger some timelines and a punch list and there should be values assigned to those things so it is clear how much is out there and the items on the punch list should be done in a very short time. This project is two months over schedule.

At 10:30 a.m., John Larouche, USDA and Savings Bank of Maine representatives left the meeting and Peter Hanley arrived.

Janet Richards spoke to the Board regarding Donna Doray. Ms. Doray sent a letter to the Board regarding foreclosure on the 28<sup>th</sup> of December on 11 and 12 Jones Street. They are proposing to pay \$200 per month on each property. One will be paid off in January and the other property paid off in March and they are requesting that the Town not go forward with the foreclosure if they continue to make payments on both properties. Ed Gorham made a motion to hold off on the foreclosures if payments continue. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

Discussion of **burning permits**. Cory Creamer of Windsor Street asked to be put on the agenda. Ed stated that he had talked with Chief Cunningham regarding the permitted burns and this issue. There have been complaints regarding burning. Ron will talk with someone at the State regarding what can and cannot be done in each town. This will be discussed at a later meeting when Ron Cunningham can be present. Mr. Creamer did not show up at the meeting. Permits can be obtained online.

There was discussion of having a representative from the Town appointed to attend committee meetings on Hatch Hill.

Selectboard member Al Seymour stated that he was resigning from the Board. All resignations must be in writing. Nomination papers for the upcoming March 2011 municipal election must be available **85** days before the election. Al will submit his resignation in writing to be effective after the March election.

Al Seymour made a motion to accept the **minutes** of the November 9, 2010 meeting. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

Peter Hanley asked about putting a policy in place to require all department heads to have their budget proposals in by April 1<sup>st</sup> of each year.

It was also discussed about opening the office later in the day immediately following an election. The staff was at the office until 2:45 a.m. during the November election of this year. This will be discussed with the Town Clerk and Ed suggested that it be left up to the Staff and it be flexible and will be decided according to the hours worked.

There was discussion of procedures followed for General Assistance. Raeleen asked about getting additional vouchers for the clothing bank.

MaineDOT is holding a **Plowing Seminar**. Ed Gorham stated that he believes that someone from the Town should attend. Ed made a motion for John Crocker to attend the seminar. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.** This will be held in Augusta on December 14, 2010. Ed will also attend.

Peter Hanley discussed a grant from the Pepsi Cola foundation for the mini park at the end of the bridge.

Ed Gorham made a motion to adjourn the meeting. Al Seymour seconded the meeting. **VOTE – UNANIMOUS.**

Next regular meeting is Tuesday, December 7, 2010 @ 10:00 a.m.

Meeting was adjourned at 11:22 a.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk

Minutes transcribed from recording of meeting.