

TOWN OF RANDOLPH
BOARD OF SELECTMEN
November 10, 2009
10:00 a.m.

BOS PRESENT:

Edward F. Gorham
Alfred A. Seymour, Jr

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
John Crocker, Public Works Director
Raeleen York, Registrar of Voters/Deputy Clerk
Janet M. Richards, Treasurer
R. Gloria Mansir Fitzherbert, GA Director

Meeting was called to order at 10:00 A.M.

Ed Gorham made a motion to accept the minutes of the October 27, 2009 meeting. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

General discussion of garbage and junk issues on Jones, Third and Maple Streets. These matters have been turned over the Town Attorney, John Larouche for legal action. Al Seymour said that he had heard from Marjorie Gilman who lives on Maple Street and she indicated that the apartment building had been sold and there had been someone there cleaning it out.

Discussion of the new **EMA Director, Chris McLaughlin**. Lynn said that he had been in the office and completed most of the paperwork. Al said that he should come to a meeting to introduce himself to the Board.

Letter from the **USDA** regarding Vulnerability Assessment and Emergency Response Plans was discussed. This is paperwork that must be filled out and returned to USDA relating to the upcoming **sewer project**. It was felt that this should be discussed with Sonny James, John Crocker, the EMA Director and Ronald Cunningham. It was also decided that **Chuck Applebee** should be consulted on this. Janet Richards said that she had called Mr. Applebee on another matter relating to this over one week ago and had not heard back from him. Ed Gorham said that he will give Chuck Applebee a call.

Pre-bid meeting is this Friday, November 13, 2009 @ 10:00 at the town office. Also, **bid openings** will be on **Tuesday, November 24, 2009 at 2:00 p.m.**

Discussion of letter from **Kennebec County**. The County is going to change from a calendar year to a fiscal year and this will change the way the bill will be paid. The Board discussed the payment options with Janet Richards. She will do some research on it to see how it will effect the budgeting process.

Janet Richards asked the Board for direction on a check she received from **Karen Hoepner** regarding property located in Fairview Estates trailer park in Randolph. This check was to pay off an old tax lien on property which had been abated. Al Seymour made a motion to accept the check for back taxes. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.** The money will go into the general fund. Ed and Al executed a quitclaim deed to release the property from the lien.

Janet also reported that she had received a cash payment of \$3,000.00 on the **Merrick** property for 2006/2007 taxes. Al Seymour made a motion to accept the payment and execute a quitclaim deed for release of the property. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

Al Seymour made a motion to change the pay rate of public works employee Delani Thurston from \$8.00 per hour to \$10.00 per hour per request of John Crocker. John stated that Delani's hours will be very few and she will mostly be used in emergency situations. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

State owned properties in town was discussed. John Crocker asked for permission to contact Rhonda Fletcher at the State of Maine regarding accomplishing this transfer. Ed Gorham said that he would check with Peter Coughlan as he thought Peter was taking care of this for the town.

John informed the Board that the Cemetery is closed as of November 1st and that the by-laws state that all decorations be removed by that date. John is planning on removing all of these plant pots and decorations etc., soon. He wanted the Board to be informed in case they received phone calls. Ed Gorham asked John if he could pile any of these items that may be of some value to people up so that they could retrieve them.

At 11:00 the Board made a motion to go into **EXECUTIVE SESSION** regarding a personnel matter pursuant to 1 M.R.S.A. §405(6)(A).

The Board returned from **EXECUTIVE SESSION** at 11:30 a.m. Ed Gorham made a motion to increase Raeleen M. York's hourly rate from \$11.00 per hour to \$14.00 per hour. The increase will be from the following accounts: \$2.50 per hour from Wastewater and \$.50 from Elections. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

Ed Gorham made a motion to give Raeleen credit for past employment with the town with respect to vacation going back to her original hire date of 10/16/1995. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

Raeleen offered her services to the Board in the capacity of Executive Assistant to open and read the mail addressed to the Board and decide what needs action etc.

Raeleen left the meeting at 11:35 p.m.

Schedule of upcoming meetings is as follows:

Friday, November 13, 2009 – 10:00 a.m. Pre-Bid Meeting

Tuesday, November 24, 2009 – 10:00 a.m. regular meeting & 2:00 p.m. opening bids for sewer project.

Tuesday, December 8, 2009 – 10:00 a.m. regular meeting

Tuesday, December 22, 2009 – 10:00 a.m. regular meeting.

Also discussed was Budget Committee meeting set for Tuesday, November 17, 2009 @ 6:00 p.m.

Al Seymour made a motion to adjourn the meeting. Ed Gorham seconded the motion.

VOTE – UNANIMOUS.

Meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk