

**TOWN OF RANDOLPH**  
**BOARD OF SELECTMEN**

**March 31, 2009**  
**10:00 A.M.**

***BOS PRESENT:***

*Peter K. Hanley*  
*Edward F. Gorham*  
*Alfred A. Seymour*

***OTHERS PRESENT:***

*Lynn R. Mealey, Town Clerk*  
*John Crocker, Public Works*  
*R. Gloria Mansir Fitzherbert, GA Administrator*  
*Deb Phair, Resident*

Ed Gorham made a motion to accept the minutes of the March 17, 2009 meeting. Alfred Seymour seconded the motion. **VOTE – UNANIMOUS.**

Lynn presented the Board with a “draft” **response to the Department of Labor** with regard to the Audit report and citations list received by the Town of Randolph. This response must be received by the Department of Labor by Friday, April 3, 2009. Ed made a motion to accept the letter which will be sent by Certified Mail today. Alfred Seymour seconded the motion. **VOTE – UNANIMOUS.**

Peter Hanley asked Ed Gorham if he would stay on top of this matter for the Board. Ed agreed and stated that he had in fact talked with the Director of the Department of Labor, Mr. William Peabody.

Peter Hanley made a motion to accept the **resignation** of Patricia A. Ranks as Registrar of Voters/Office Assistant/Deputy Town Clerk/Deputy Treasurer & Cemetery Records keeper effective Friday, April 3, 2009. Peter stated his regret in accepting the resignation. Ed Gorham seconded the motion and also expressed his regret. **VOTE – UNANIMOUS.**

Lynn presented the Board with an **Ad** to replace Patricia Ranks which she would like to run immediately. Ed Gorham made a motion to accept the ad as written and to have it published in the **Kennebec Journal** as soon as possible for the purpose of accepting applications and setting up interviews. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

The Board recognized John Crocker. **Department of Labor audit** was discussed and John requested permission from the Board to purchase a **piece of equipment** relating to the retrieval device used at the pump station regarding confined space entry. This will cost approximately \$550 - \$600 and will help with compliance until the new pump station is constructed. Al Seymour made a motion to allow John to purchase this equipment. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.** Ed asked that John present something in writing with regard to this purchase. John said that he would bring something back to the office by the end of the day. Ed asked if there was enough money to purchase this and John stated that he believed that

there was money in the sewer account to cover it. There was discussion of the Department of Labor's audit stating the need for rescue personnel when confined space entry was being done.

Lynn advised the Board that they may want to discuss options for selecting a **moderator** for the annual town meeting. She suggested finding out if the town's attorney would be interested in serving. There was discussion as to the cost. Lynn was instructed to find out from Attorney Larouche if this is something he could or would do and what his charges would be.

Date for the **annual town meeting** was discussed. Ed Gorham made a motion to set the date for Wednesday, July 22, 2009 @ 7:00. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

**Paperwork for MMA** which was due today was discussed. This packet has been in the correspondence folder for over a month. Ed asked if Lynn would call **MMA** to state that the town is working on this application (property & casualty pool) and will be sending it in as soon as possible. It was agreed that some of the application will have to be completed by or with the help of the Treasurer.

**Deb Phair** from 26 Water Street was at the meeting and had introduced herself to the Board members before the meeting was commenced. She is a new resident to town and is interested in becoming active in some sort of town business. Gloria Fitzherbert suggested that she attend a few of the Board meetings and perhaps look into being appointed to the Planning Board.

Gloria asked the Board about a new back-up person for **General Assistance** after Patricia Ranks leaves the town's employ. Peter Hanley stated that all 3 selectmen were available and able to perform this job. It was suggested that possibly Al Seymour might want to meet with Gloria and learn the basics.

Ed Gorham suggested that a meeting of the **Wastewater Committee** should be held soon. It was decided that the meeting will be held on Friday, April 10, 2009 @ 10 a.m. at the Town Office. Lynn will inform the members of the committee via e-mail.

Ed Gorham made a motion to adjourn the meeting. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

Next regular meeting is Tuesday, April 14, 2009 @ 10 a.m. Meeting was adjourned at 10:44 a.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk