

TOWN OF RANDOLPH
BOARD OF SELECTMEN

April 14, 2009
10:00 A.M.

BOS PRESENT:

Peter K. Hanley
Edward F. Gorham
Alfred A. Seymour

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
John Crocker, Public Works
R. Gloria Mansir Fitzherbert, GA Administrator
Nan Bell, Family Violence Project
Tom Reeves, Maine Watch

Ed Gorham made a motion to accept the minutes of the March 31, 2009 meeting. Alfred Seymour seconded the motion. **VOTE – UNANIMOUS.**

Nan Bell, from the **Family Violence Project** was recognized by the Board. Ms. Bell is the Community Educator/Audit Coordinator of FVP which serves Kennebec Somerset Counties. She presented a request for funds from the Town of Randolph to be considered prior to the Annual Town Meeting. Peter Hanley suggested to Ms. Bell that she may also want to attend a meeting of the Budget Committee. They are requesting \$2375.00 and provided an information sheet regarding their services. The Board thanked Ms. Bell for her presentation. She left the meeting at 10:20 a.m. Lynn will put Ms Bell in touch with the Budget Committee for a date and time to attend the meeting.

Ed Gorham made a motion to go into **Executive Session** as requested by John Crocker per 1 M.R.S.A. § 405(6)(a). Alfred Seymour seconded the motion. **VOTE – UNANIMOUS. Board went into EXECUTIVE SESSION AT 10:20 A.M.**

Board returned from Executive Session at 10:39 a.m. Ed Gorham made a motion to end the executive session. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

Janet Richards, Treasurer and Payroll Clerk was called into the meeting to discuss John Crocker's salary. Ed Gorham made a motion to bring **John Crocker's gross pay** to \$352.62 as it was prior to the Obama Stimulus. Al Seymour seconded the motion. **VOTE –UNANIMOUS.** This will take effect with the next payroll.

Janet discussed with the Board paying **employees who do not turn in time slips** in a timely manner. The Board has found this to be an issue in the past and has directed Janet not to pay an employee if she does not have a time slip from them by noon on Monday. Peter Hanley made a motion to send letters to all department heads reminding them of this deadline and also to start working on their individual budget figures for the 2009/2010 year. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.** Janet will send memos to all department heads reminding them of the deadline and requesting the figures for upcoming budget work.

John Crocker asked the Board to make a policy dealing with the sweeping of sand from lawns in the Town of Randolph. This was discussed and it was determined that the Town cannot afford to rake sand off lawns and that the residents/homeowners will have to sweep or rake the sand to the side of the road prior to street sweeping and the sweeper will pick it up.

Moderator for the Annual Town Meeting was discussed. This was discussed at the previous meeting and Lynn reported that she had not received a response from John Larouche but had sent a follow up e-mail to him prior to today's meeting. He mentioned that MMA may have a list of people who are available to serve as moderators. Peter Hanley said that he felt **Peter Coughlan** would be a good choice. He will contact Peter and report back to the Board at the next regular meeting.

Tom Reeves from **Maine Watch** was at the meeting with further information regarding the preliminary work his group is doing on rail trails etc., in the areas of Randolph, Gardiner, Augusta, Chelsea, Farmingdale etc. The group would like to have the support of the towns involved for future networking and for guidance. They will be applying for grants for the engineering and design of the system. Mr. Reeves that he was not soliciting money from the Town but only a commitment to support the efforts in the future. Ed Gorham made a motion to support the future development. Al Seymour seconded the motion. **VOTE – UNANIMOUS.**

Applications for the job of Registrar of Voters/Office Assistant were discussed. Lynn reported that the office had received approximately 8 applications/resumes and that she felt as office manager, that there were at least 3 applications that should be seriously considered. Peter said that he would like to look at all the applications received. Interviews for the 3 top candidates will be set up by Lynn for **Tuesday, April 21, 2009 @ 6:00 p.m.** Alfred Seymour will be unable to attend but Peter Hanley and Ed Gorham will conduct the interviews along with Lynn as officer manager.

Janet discussed **town owned properties** that are eligible for foreclosure and sale by the Town. Peter Hanley made a motion to put the properties out to bid. Al Seymour seconded the motion. **VOTE – UNANIMOUS.** The town's attorney, John Larouche will be contacted for the correct procedure to accomplish the sales.

WASTEWATER COMMITTEE will meet tomorrow, Wednesday, April 15, 2009 at the Randolph Town Office at 10:00 a.m. Ed Gorham will be unable to attend. Janet Richards submitted her resignation from the Committee effective immediately.

Al Seymour made a **motion to adjourn** the meeting. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.** Meeting was adjourned at 11:51 a.m. Next regular meeting is Tuesday, April 28, 2009 @ 10:00 a.m. An emergency meeting may be called for the purpose of selecting the person to fill the job position in the town office after interviews are conducted. Meeting will be posted.

Respectfully submitted,

Lynn R. Mealey, Town Clerk