

TOWN OF RANDOLPH
BOARD OF SELECTMEN
Public Hearing – USDA GRANT APPLICATION
February 17, 2009
3:00 p.m.

BOS PRESENT:

Robert B. Davis
Peter K. Hanley
Edward F. Gorham

OTHERS PRESENT:

Lynn R. Mealey, Town Clerk
John Crocker, Public Works
Janet Richards, Treasurer
Alfred A. Seymour, Jr. Resident

Public Hearing was opened at 3:00 p.m. This hearing was to allow the public to comment on the grant application from the Town of Randolph to the **USDA** for the upcoming sewer project. Hearing was advertised in the Kennebec Journal. There were no members of the public in attendance. **Hearing was closed at 3:10 p.m.**

Robert Davis gave Ed Gorham a complete listing of all contacts by name with telephone numbers and e-mail addresses with regard to the Sewer Project.

Peter Hanley made a motion to accept minutes of the February 3rd and February 4th meetings. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

Ed Gorham made a motion to accept the “amended” minutes from the November 25, 2008 meeting. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.** Amended minutes will replace original minutes.

Ed Gorham made a motion to approve the latest edition of the **Randolph Review** sent to all board members by Peter Coughlan, Editor. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

All Board members signed the **Warrant for Municipal Election** which will be posted for the March 3rd election. This was certified by the Town Clerk.

Correspondence from **Tax Assessor, William VanTuinen** was discussed. This memo from Mr. VanTuinen was in reference to a **request for abatement** from **Christine and Christopher Miller** at 31 Brookview Drive (Map 9 Lot 009-8). Mr. & Mrs. Miller requested an abatement and Mr. VanTuinen recommended that such an abatement not be given. Ed Gorham made a motion to accept VanTuinen’s recommendation that no abatement be given. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.**

Also discussed was the “**missing**” **piece of property on Water Street**. Peter Hanley stated that this piece of property was owned by the Town in the past and should be lumped in with all other properties owned by the Town that will be going out to bid in the future.

Greg Lumbert, Jr. was on the agenda but called the office to say that he could not make the meeting.

Also on the agenda was Fire Chief Ron Cunningham who also could not be present.

The request by **David Cobb** at the previous BOS meeting was discussed. He provided the Board with a resume as requested when he asked to be reinstated as Fire Chief. Bob Davis suggested that the Town send a letter to Mr. Cobb stating that this position was not open at this time. Peter Hanley disagreed as he said he thought that this position was appointed yearly by the Board. Lynn left the meeting and returned with the book of appointments and showed the Board members that Ronald Cunningham was appointed Fire Chief in 2004 for an indefinite period and was not included in the yearly appointments by the Board. The Board members at the time were: Gloria Fitzherbert, Peter Oakes and Raeleen York.

Bob Davis showed other two board members a letter from **KVCOG**. This was information regarding revising the **Comprehensive Plan** which was last updated in 1996 and KVCOG’s recommendation that it may be time to re-visit it. Bob suggested that this letter be put in the Budget Folder for review at the upcoming budget meetings as this will involve a cost in the neighborhood of \$20,000.00.

John Crocker was at the meeting today to discuss purchasing **new illuminated street signs**. John applied for a grant and received \$1,800 but will need an addition \$900 from the roads account and wanted to make the Board aware of this amount. Ed Gorham made a motion to allow John to use \$900 from the Roads Account to make up the difference for the purchase of these signs. Peter Hanley seconded the motion. **VOTE – UNANIMOUS**.

John also wanted to inform the Board that he responded to a complaint/call last week from the owner of the **Randolph Takeout** regarding a drain or culvert that was collapsing. John went and met with the owner and determined that this was not the responsibility of the Town. John left the meeting.

General discussion of Fire Department matter that recently appeared in the Kennebec Journal. Bob Davis said that he had spoken with Ron Cunningham about the incident and he felt that Ron had handled the matter appropriately.

Bob showed Ed and Pete a letter from **A.E. HODSDON** to Attorney John Larouche reporting that he had e-mailed the **electronic version of the complete sewer system map** with all pipe sizes, etc. to Aubrey Strause at **Earth Tech**. There was general discussion regarding whether or not the outstanding bill from A.E. HODSDON had been paid.

Bob also noted that there is a **Budget Committee** meeting scheduled for Tuesday, February 24th at the Town Office at 6:00 p.m. Bob will attend but suggested that someone else from the Board attend also. Pete said that he would not attend but Ed stated that he would be at the meeting.

Randolph Wastewater Systems payroll was discussed. Janet Richards, Treasurer, suggested that the account is in good shape and that \$100 per week of her salary could be paid out of this account which would help the bottom line for the town. She does administrative work for the Wastewater Systems which includes the lien process. Lynn is already receiving \$100 per week of her salary from the Wastewater account as she does the quarterly billing. Peter Hanley made a motion to begin taking \$100 per week from the Wastewater account to pay Janet's salary. Ed Gorham seconded the motion. **VOTE – UNANIMOUS.**

There was a general discussion of the upcoming election and the changing of the Board and its policies. Peter Hanley said that all policies are up for change with each new Board.

Janet presented the Board with a sample **policy regarding signatures required on the weekly warrants**. This policy would cover the situation of only one board members being available ired for payroll and accounts payable warrants. In the event of there only being one available selectboard member this policy allows payroll to be met and a limited accounts payable to be made with only one signature instead of at least two. Janet said she will work on customizing the policy for the Town and will present it at the next regular meeting. She also said that this is a policy that has to be adopted every year. She gave the Board members copies of the proposed policy for their review. This will be on the agenda for the next meeting.

As this was Bob Davis' last meeting Peter Hanley thanked Bob for his leadership and service and stated his pleasure to have served with Bob and Ed on this Board. He also stated his wish to be voted in as Chairman of the Board after the election.

Bob said that he has one more Wastewater Committee meeting to attend as a Board member and is planning on sitting in on the next Budget Committee meeting.

Ed Gorham made a motion to adjourn. Peter Hanley seconded the motion. **VOTE – UNANIMOUS.** Meeting was adjourned at 4:09. Next meeting is Wednesday, March 4, 2009 @ 3:00 p.m.

Respectfully submitted,

Lynn R. Mealey, Town Clerk